

01/02/2022

**IQAC meeting**

A meeting of the IQAC was held on 01/02/22 at 12:15 PM in the presence of under mentioned members to discuss the agenda items mentioned below.

**Members present:**

1. Dr. Litoool Baruah
2. Mr. Joy Prakash Oza
3. Mr. Uday Narayan Gogoi
4. Dr. Gitanjali Gogoi
5. Dr. Partha Protim Saikia
6. Dr. Nirmal Jyoti Konwar
7. Dr. Konnaki Konwar
8. Dr. Navamallika Sharma

**Proceedings:**

**Item No. 1: Regarding e governance of the institution and digitalization of Library**

The coordinator of IQAC stress upon the importance of E-governance of the institution and digitalization of Library. Dr. Litoool Baruah assured that within a short period the institution implements the measures to fulfill these two agendas.

**Item No. 2: Rectification of already submitted AQAR 2020-2021.**

In response to the submission of AQAR 2020-2021, some rectification was sought. The members of the IQAC decided to submit the needful rectification of the AQAR 2020-2021 as soon as possible.

**Item No. 3: Regarding the smooth functioning of ICHR sponsored National Seminar.**

The coordinator of IQAC proposed some plan of action for the smooth functioning of the upcoming ICHR sponsored National Seminar in the institution organized by the Department of History, N. N. Saikia College, Titabar.

**Item No. 4: Regarding the composition of Departmental Bulletin**

It is decided in the meeting that each department of the college would compose a Departmental Bulletin. The coordinator urges all the members of IQAC to start the composition of SSR for the period of 2015-2021.



(Mr. Joy Prakash Oza)

Coordinator, IQAC



(Dr. Litoool Baruah)

Chairperson, IQAC