

30/8/2018

IQAC Executive meeting

A meeting of the IQAC was held on 30/8/2018 at 3:00 PM in the presence of the under mentioned members to discuss the agenda items mentioned below

Members present:

1. Dr. Litoool Boruah
2. Dr. Budhindra Nath Saikia
3. Mr. Nirmal Jyoti Konwar
4. Ms. Bornali Saikia
5. Dr. Konnaki Konwar
6. Mr. Shahil Hussain
7. Mr. Nipon Kumar Gogoi
8. Mr. Jugaram Borah

Proceeding:

Item No – 1: Regarding AQAR 2017-18:

The coordinator IQAC highlighted the preparation and progress of AQAR 2017-2018.

It was resolved that the necessary steps be taken by the coordinator and to complete the AQAR on top most priority.

Item No – 2: Students feedback

It was decided that students feedback be taken at the earliest and all the necessary arrangement be made for the same.

Item No – 3: Academic Audit

The coordinator IQAC emphasizes on the steps to be taken for academic audit of the college campus and regarding formation on expert committee. It was resolved that Academic Audit be undertaken based on NAAC standard format. The members present there on proposed the Name of Dr. Budhindra Nath Saikia, Associate Professor, Department of Physics and Mr. Budhin Dutta vice-principal, N. N. Saikia college as expert members of the committee. The team will be supported by one external member for the purpose.

Item No – 4: Proposal for Swachta campus

The members of IQAC proposed for Swachtta campus and to improve the waste disposal system. It was resolved that more dustbins be installed at different locations for the disposal of wastes. Dustbins of different colors be purchased based on nature of waste material. Moreover, banners on Swachtta be displayed at different locations of the college campus.

Item No – 5: Maintenance of teachers diary

The coordinator highlighted that few departments of the college are yet to maintain teachers diary. It was resolved that, all the departments be notified for maintaining the same with immediate effect.

Item No – 6: College Museum

The coordinator emphasized on the proposed central museum of the college and regarding allotment of rooms for the same. The chairperson Principal gave his consent and members present there on supported the same. It was resolved that the central museum be set up and all the necessary arrangement be made for collection and presentation of the museum items. Mr. Nirmal Jyoti Konwar was given the charge for overall progression of the proposal.

Item No – 7:

The members present discussed about the delay in publication of “Edunews”. The coordinator gave his views regarding formation of a publication committee for the same. It was resolved that Edunews be published at the earliest possible and Mr. Shahil Hussain, Associate Professor, Department of English, N. N. Saikia college, and Dr. Kannoki Konwar, Associate Professor, Department of Economics be given the charge of Edunews publication.



(Dr. Nazim Forid Islam)
Coordinator, IQAC



(Dr. Litoool Baruah)
Chairperson, IQAC