



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

NANDA NATH SAIKIA COLLEGE

NANDA NATH SAIKIA COLLEGE, TITABAR DIST-JORHAT, ASSAM
785630

www.nnsaikiacollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nanada Nath Saikia College, a premier higher educational institute situated in Titabar, Jorhat has catered to the educational needs of the Titabar sub-division, since 1959. The college was accredited by NAAC with 'B' grade with CGPA 2.65 in 2015 (2nd Cycle). The college is a co-educational institute and is affiliated to Dibrugarh University offering honours programme in twelve disciplines-BA Honours in Assamese, Economics, Education, English, History, Geography and Political Science and BSc Honours in Botany, Chemistry, Mathematics, Physics, and Zoology. The Institution follows the guidelines of UGC and adopted the UGC prescribed CBCS method (Choice Based Credit System) from 2019-20, providing more academic flexibility to the students. Besides, the college runs Higher Secondary Courses in Science and Arts under Assam Higher Secondary Education Council, Govt. of Assam and Undergraduate and Post Graduate courses in certain subjects in distance mode affiliated to Krishna Kanta Handique State Open University. Apart from the regular degree courses, the college has initiated to introduce add-on/certificate courses in eighteen subjects approved by the Dibrugarh University. The infrastructural facilities include 13 ICT-enabled classrooms, an auditorium, seminar hall, conference room, 17 well-equipped laboratories and 3 computer labs with 89 computers exclusively for the use of students. The college library has more than 29266 books at the last count with subscription to various e-resources. The Institution has benefitted with funding from RUSA and UGC from the central Govt. in addition to many schemes under state government.

The 10.1-acres of fully Wi-Fi enabled green campus consists of five academic blocks, three administrative blocks, one girls hostel that can collectively accommodate approximately 1066 undergraduates, 51 faculty and 25 non-faculty. The college has a NCC wing (air) and a NSS unit.

Founded in semi-rural locality, N. N. Saikia College has been persistently following the vision of providing excellent infrastructure and opportunities to the students for fulfil their academic and co-curricular needs and enable them to develop their full potentialities.

Vision

Vision statement

The institution has the vision of providing excellent infrastructure with modern facilities and imparting quality education to the students and enabling them to succeed in academic and other professional fields.

Mission

Mission statement

- Create, maintain and provide for our students a distinctive environment for the promotion of academic excellence, innovative endeavours and social commitment.
- Develop human, moral and cultural values among students.
- Develop multidisciplinary approaches to enable them for global competencies.

- Ensure effective pedagogy and efficient methods of evaluation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Eloquent vision and mission.
- Well-designed Perspective Plan and Policies.
- Dedicated Well qualified and experienced faculty with 44 Ph.Ds. NET/SET/SLET qualified faculty.
- Financial transparency and systematic documentation.
- Well-structured, participatory and decentralized governance.
- A clean, green and beautiful campus.
- NCC units, Sports, Students Union and NSS unit
- Mentor- mentee System
- Hostels for female students.
- ICT enabled classrooms.
- State of the art library facilities offering online and offline resources.
- Sports Facilities with spacious ground, 7-station Gym, multipurpose synthetic badminton and volley ball court
- Completely Wi-Fi enabled campus
- Increasing academic flexibility.
- A strong relationship with the neighbourhood communities due to collaborative extension works.
- MoU and MoA with reputed institutions/organisations to undertake collaborative works.
- Faculty Exchange Program
- Grievance Redressal, Anti-ragging, Women Cell, Career Counseling
- E-governance in important areas.
- Online feedback mechanism from Stakeholders
- Green practices sustained by Green & Environment Audit and Energy Audit.
- Pro-active Principal, sincere, cooperative and dedicated faculty members and non teaching staff.
- Well structured and active IQAC.

Institutional Weakness

- Majority of students from economically challenged backgrounds
- Drop out among students is visible.
- The weak economic background of the majority of learners limits the scope for introducing self-funded courses.
- Lack of boys hostel
- Limited seats in the Girls' Hostel
- Lack of state of the art infrastructure
- Lack of indoor stadium.
- Limited number of programmes/courses.
- Heavily reliant on government funding.
- Infrastructural facilities of games & sports still beyond up to the mark.
- Consultancy services are not linked with income generation.

Institutional Opportunity

- Peaceful environment and supportive neighbourhood
- Scope for initiating PG courses
- Enhancing research environment and promoting collaborative research projects
- Dynamic work culture.
- Participation of stakeholders in various activities.
- Establishment of innovation and incubation center to promote the rural economy. Additional skill enhancement programs may be initiated.

Institutional Challenge

- Reducing the Dropout rate of students
- Provide learners with state of the art facilities to make them globally competent.
- To upgrade sports facilities and other extracurricular aspects.
- A qualified permanent physical education teacher should be appointed to enhance sports activities
- Financial limitation in terms of fee collection.
- Irregular disbursement of funds by government agencies.
- To ensure placement to graduated students.
- To digitalize all the classrooms.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Nanda Nath Saikia College takes concrete measures to ensure effective curriculum planning and implementation. The institution publishes prospectus in the beginning of every academic session. An academic calendar is prepared in accordance to the academic calendar published by Dibrugarh University. Class routine, orientation of the students, mandatory submission of teaching plan and syllabus completion certificate, conducting online classes and distributing soft copies of learning materials, tutorial and remedial classes, monitoring and mentoring of the students, and continuous internal assessment for the smooth functioning of the semesters and examinations, are conducted through a well planned and documented process.

The teachers are parts of the continuous assessment process as they evaluate and scrutinise the answer scripts of examinations conducted by Dibrugarh University. The faculty members of the institution are part of the curriculum building process as each department has their own add-on course with syllabus.

In the last five years, the departments of Nanda Nath Saikia College have completed 20 add-on courses and certificate courses. During the process a total number of 439 students have been benefitted by these courses.

The syllabus followed by Nanda Nath Saikia College has several crosscutting topics and issues like gender and society, environmental education, women education, human rights, value and peace, fundamentals of democracy, etc. Moreover, the institution also partakes in celebrating and organising events of national and global importance to generate a holistic consciousness among the students.

The institution offers subjects and disciplines that include experimental and experiential learning. The students of the institution also get the opportunity to get involved with different communities and conditions through projects and field works. A total of 07 departments involve such projects and fieldworks and, in the last five years 212 field works and projects have been completed by the students.

Nanda Nath Saikia College has an effective feedback system involving the students, teachers, alumni, and employers. The feedbacks are taken every year, which are analysed and proper actions are taken to mitigate the concerning issues. The feedback reports and action taken report are displayed in the college website.

Teaching-learning and Evaluation

The college is the only institution in Titabar, Assam for higher education where the average enrolment in the last five years is 436. The enrolment percentage against the number of seats available is 98.15. The admission process of the institution is done through a blended mode comprising of online form submission and physical verification of documents through a centralised allotment process.

The average number of students admitted under various reservation categories (as per applicable reservation policies) during the last five years is 152, and the enrolment percentage for the same is 82.75.

The student-teacher ratio in the last academic year (2021-22) is 20:1.

The college administration recommends the faculty members to use ICT tools to adapt to the ever-increasing demand of digitizing education system. A total of 13 classrooms have been equipped with ICT tools like projectors and screens. The faculty members are well versed in the use of online teaching methods like Google Meet, Google Classroom, Zoom, and Cisco Webex. The institution has adopted various student-centric methods like experiential learning like group discussions, internship programs, practice teaching, field study, etc. The college also encourages participative learning like spoken English classes, educational tours, etc.

The percentage of full time teachers with NET/SET/SLET/Ph.D during the last five years is 78.99.

The evaluation process of the institution is impartial, fair, and transparent. The academic committee appoints an internal examination committee, headed by the Vice-Principal, to supervise the internal evaluative measures and issue directives to the departments for conducting home assignments, group discussions, seminars, projects and sessional examinations. The end-semester examinations are conducted by the examination committee following the guidelines of Dibrugarh University.

The institution has an Internal Grievance Redressal System for an impartial governing of the students. The students can access the answer scripts of the internal examinations and the grievance redressal form can be accessed from the college website.

The programme outcomes and course outcomes have been put up on the college website. The college also organise orientation programmes in the beginning of each session. The pass percentage of the students during the last five years is 84.53.

Research, Innovations and Extension

Nanda Nath Saikia College has received a total grant amount of Rs. 16.82 lakhs from government agencies for research projects and endowment in the last five years. The departments benefited from the grants include Chemistry, Zoology, Political Science and the Institutional Biotech –Hub, for major and minor research activities from UGC, DBT and DST of Govt. of India.

The institution has organized 48 Seminars/ Conferences/ Workshops during the last five years. During the last five years the faculty members of the college have published 61 papers in different journals notified on the UGC Care List, Scopus and Web of Science. The teachers of the college published books and chapters in edited volumes, published books and papers in national/ international conferences proceedings during the last five years. The numbers of such publications is 81.

The institution has an NSS Unit and an NCC Unit. In addition to these, institutional bodies like Nature Club, Debate Club, Women Cell, Institutional Biotech-Hub, Teachers' Unit, Students' Unit, contribute significantly to the community development. Special cleanliness drives, Tree plantation drives, Awareness programmes on various social issues, Special camps on disaster management etc. have been organised by different wings of the institution within the institution and in the neighbouring villages and the adopted village. The institution observed various days of Local, National, and International importance like Independence Day, Republic day, International Women's Day, National Girls' Child Day, Environmental Day, International Day of Yoga etc. to sensitize students.

4 faculty members and 2 students of the institution have received awards, recognitions and appreciation for their outstanding extension activities.

The NSS Unit, NCC Unit and IQAC organised 27 extension and outreach programmes during the last five years.

The institution has 12 MoUs with different colleges, universities, institutions etc. and has organised 12 activities as part of these MoUs.

Infrastructure and Learning Resources

The institution is situated in a campus of 10.1 acres with 3 administrative and 5 academic buildings. There are 12 departments in the institution.

Number of classrooms: 26

Number of Laboratories: 17 (8 are used as classrooms too)

Number of ICT enabled classrooms: 9

Number of ICT enabled laboratories: 4

There is an auditorium with more than 600 sitting capacity. The playground of the college facilitates various outdoor sports, athletics events, etc. There is a multipurpose synthetic Volleyball and Badminton Court and gymnasium in the institution. Adequate numbers of sports equipment are available for the use of the students. Facilities for various light indoor games, like, Carrom, Chess, Chinese checker, etc. are available in the girls' hostel and boys' and girls' common rooms. Facility for yoga is also available in the institution. Students and

employees are facilitated with a hygienic canteen, photocopying facility, drinking water facilities, sufficient number of toilets, incinerators, day care centre, parking facilities, generator and online UPS, Wi-Fi, and internet connections.

Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)	2017-18	2018-19	2019-20	2020-21	2021-22
	130.60	71.48	68.26	13.45	44.52

The central library of the institution is automated with SOUL ILMS. It has 29266 printed books and subscription of 6 printed journals, 4 newspapers and 8 magazines. The Library is a member of the N-LIST. The users can access 199500+ E-books and 6000+E-journals available in the NLIST database and 6, 00,000 E-books through NDLI.

Expenditure on book & journal purchase	2017-18	2018-19	2019-20	2020-21	2021-22
	965392.00	195526.00	167054.00	190912.00	205778.00

Total foot fall count (Students and teachers) : **10281**

Total number of working days: **223**

Per day usage of library (Last completed academic year 2021-2022): 46.10

The institution subscribes Railtel internet connection of 100mbps unlimited package. IT facility is upgraded frequently for availing diversified services.

Total number of computers and laptops: 89

Computers used for academic purposes: 76

Student- computer ratio- is **13.1:1**

Expenditure on maintenance of physical and academic support facilities (in INR lakhs)	2017-18	2018-19	2019-20	2020-21	2021-22
	10.33	11.35	7.96	7.25	7.27

Student Support and Progression

The college has been striving for the well-round development of students thereby putting considerable efforts into students' support and progression. Notably, the college has constantly been putting efforts to provide a suitable platform for the students so that students can acquire the skill according to the exacting demand of the economy. In this context, the institution has organized a good number of skill development and career counseling programs in the last five years. It is important to note here that seventy-five students of the college have qualified in various competitive examinations conducted by central and state government agencies in the last five years. Students of the college are also able to achieve scholarships provided by the central and state government. Moreover, to encourage brilliant students of the college, Sampriti women's cell and the cooperative society of the college also provide scholarships to students.

The administration of the college also realized the importance of good health and mind of students for the well-round development of students. Therefore, in the last five years, the institution organized a good number of awareness programs related to health and hygiene. For the emotional well-being of the students, the institution has organized Yoga programs sporadically and also organizes programs that help students to maintain their emotional well-being.

Participation in sports and cultural activities by students is equally important along with the cognitive development of students. In this regard, the institutions have constantly been encouraging students to participate in various national, international, and university-level sports and cultural competitions and have been providing them financial support to participate in those competitions. Remarkably, in the last five years, fourteen students were able to grab prizes in various sports and cultural events in national, international, and university-level sports and cultural competitions.

The college administration has an effective mechanism to redress students' grievances. For monitoring the students' grievances, the college has constituted the students' grievance redressal committee. Moreover, there is also an anti-ragging Squad for monitoring ragging-related activities.

The college has maintained good relationships with alumni of the college. The alumni of the college participate actively and have contributed greatly to the development of the administration and academic environment of the college.

Governance, Leadership and Management

Nanda Nath Saikia College has a distinct vision and mission and the college fraternity undertakes every measure to ensure and maintain them. The governance of the college, which is decentralised and participatory in nature, reflects the mission and vision of the college. Regular meetings are held involving the administration, teaching staff, and non-teaching staff where all are involved in the decision-making process.

The college has well-defined and precise policies and rules for its administrative set up. The principal is responsible for constituting various cells, committees and sub-committees with thorough consultation with the IQAC to ensure decentralisation of the administration as well as efficient functioning of the institution. The college has constituted, and abides by, its Code of Conduct.

Nanda Nath Saikia College has implemented e-governance in the areas of administration by installation of biometric attendance system and official Whatsapp groups. Finance and Accounts are also maintained through

e-governance by implementing PFMS. Students' admission, registration, and examination form fill-up processes are also done through e-governance. The Central Library is partially e-governed by the installation of Integrated Library Management Software (SOUL 2.0).

The institution has effective welfare measures for its teaching and non-teaching staff by adopting and implementing Employee Welfare Policy for the wellbeing of the college fraternity. The employees also get financial assistance through Nanda Nath Saikia College Thrift and Credit Society. Other welfare measures include well furnished staff room with recreational facilities, canteen, day-care centre, and a mini gym.

The teachers receive financial aid to attend conferences and workshops. A total of 178 FDPs and training programs were attended by the teaching and non-teaching staff during the last five years.

Nanda Nath Saikia College has clear and well-defined strategies for the Maintenance and Utilization of the physical, academic and support facilities and resources of the college. The funds are primarily generated from students' admission, RUSA, UGC, and state government. Internal and external audit are transparently carried out annually.

The IQAC is persistently committed in shouldering quality assessment of the institution. The strategies of IQAC are the use of ICT tools in teaching-learning, feedback mechanism, and community work.

Institutional Values and Best Practices

Nanda Nath Saikia College has a gender-neutral policy with concrete cells like Gender Sensitization Committee, Students' Grievance Redressal Cell, Anti-Ragging Committee, and Women's Cell. The college has a Grievance Redressal Form that is available in the college website. The college is under 24/7 CCTV surveillance. A Day-Care Centre is also available to support the female employees with children.

The institution is aware of energy conservation and sustainable energy. Alternate sources such as solar energy are available in the institution. The institution has proper policies for the disposal of e-waste and solid waste and rainwater harvesting system as part of water conservation, along with the pond, is available. The vermicomposting facility has mitigated the disposal of bio-waste. Besides, the use of single-use plastic is banned inside the campus. The college has a Disabled-friendly Policy and there is seat reservation for the people with disabilities. Moreover, the college campus has been made barrier free by installing ramps, handrails, disabled-friendly toilets. In addition, Screen Reader Access and disabled friendly software are available in the website.

As part of quality audits on environment and energy, the college regularly assesses the quality of the environment by conducting green audit, energy audit, undertaking cleanliness drives, plantation drives, and awareness programs.

The college has undertaken several steps to maintain cultural harmony and diversity in cognisance to the multicultural communities of the area. A number of events are organised and celebrated every year to promote cultural assimilation and raising sensitization about communal unity. In order to maintain humanitarian ethics and values, the institution frequently organises days of national and internal importance. The college also has a cordial relationship with the nearby villages and communities.

There are two best practices of the college. They are: (1) Improvement in teaching-learning methods and, (2)

Maintenance of Green Eco-friendly Campus.

Nanda Nath Saikia College strives to provide holistic education to the students in pursuit of excellence in academics in a sub-rural area. The college stands out in its contribution to conservation and development of the environment by maintaining green protocol inside the campus. The college endeavours to develop community and building social responsibility by organising women-centric programs raising awareness on self-sustainability.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NANDA NATH SAIKIA COLLEGE
Address	Nanda Nath Saikia College, Titabar Dist-Jorhat, Assam
City	Titabar
State	Assam
Pin	785630
Website	www.nnsaikiacollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Litool Baruah	03771-248446	9435490134	-	nnscollege@gmail.com
IQAC / CIQA coordinator	Joy Prakash Oza	-	8638993271	-	joyprakash16@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	09-07-2003	View Document
12B of UGC	09-07-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nanda Nath Saikia College, Titabar Dist-Jorhat, Assam	Semi-urban	10.1	7004.3

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HS Pass	English	28	27
UG	BA,Assamese	36	HS Pass	Assamese	70	70
UG	BA,Economics	36	HS Pass	English,Assamese	30	30
UG	BA,Education	36	HS Pass	English,Assamese	48	47
UG	BA,History	36	HS Pass	English,Assamese	68	67
UG	BA,Geography	36	HS Pass	English,Assamese	48	47
UG	BA,Political Science	36	HS Pass	English,Assamese	68	68
UG	BSc,Physics	36	HS Pass	English	10	10
UG	BSc,Chemistry	36	HS Pass	English	25	25
UG	BSc,Mathematics	36	HS Pass	English	15	15
UG	BSc,Botany	36	HS Pass	English	35	35
UG	BSc,Zoology	36	HS Pass	English	35	35
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	B.A. or B.Sc Pass	English	30	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				49			
Recruited	0	0	0	0	3	3	0	6	20	22	0	42
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						24
Recruited	9		0		0	9
Yet to Recruit						15
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	3	0	14	12	0	30
M.Phil.	0	0	0	1	0	0	5	2	0	8
PG	0	0	0	1	0	0	4	9	0	14
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	193	0	0	0	193
	Female	283	0	0	0	283
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	8	0	0	0	8
	Female	18	0	0	0	18
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	13	21	13	11
	Female	15	7	11	14
	Others	0	0	0	0
ST	Male	31	41	26	31
	Female	33	21	30	24
	Others	0	0	0	0
OBC	Male	32	35	33	32
	Female	33	28	32	33
	Others	0	0	0	0
General	Male	165	140	119	153
	Female	115	150	149	135
	Others	0	0	0	0
Others	Male	1	1	1	1
	Female	1	0	0	0
	Others	0	0	0	0
Total		439	444	414	434

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Nanda Nath Saikia College, Titabar, has continuously attempted to ensure a multidisciplinary and interdisciplinary approach for the greater good of the students and the fulfillment of the mission and vision of the institute. The institute, therefore, has tried to encompass in its academic curriculum for the students, multidisciplinary and interdisciplinary courses such as tourism development, web designing, environmental studies, gender studies, entrepreneurship development, human rights, etc. Whereas, the Non CBCS curriculum had courses like environmental studies and Computer Science as compulsory subjects, the CBCS system comprises Environmental Science as an Ability Enhancement</p>
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Compulsory Course [AECC]. The institution makes it an effort not to limit education within the given curriculum by the university; it indulges in inspiring the students to take up multidisciplinary measures by offering various co-curricular activities and add-on courses. The college tries to include multidisciplinary approach by careful selection of papers and subjects for the young minds that has been benefited by the present CBCS system that allows the students to choose subjects from different disciplines as well as projects in interdisciplinary areas. The students have been provided a platform where they are engaged in different intra-college activities as units or teams irrespective of their subjects. The institution has facilitated the students with cells like NSS and NCC, through which the latter are encouraged to actively participate in community extension services in different nearby schools and adopted villages to exchange their knowledge and educate the various stakeholders of the institution on different issues such as gender equity, women empowerment and education, health and hygiene before and during COVID pandemic, sustainable use of natural resources, Swachha Bharat Abhiyan, developing ICT and life skills, management skills, etc. Experiential learning model is undertaken extensively by the institutions through various methods like fieldworks, projects and extension activities to enable the students some real-world situations and conditions.

2. Academic bank of credits (ABC):

Nanda Nath Saikia College is an affiliated college under Dibrugarh University, hence the rules and regulations regarding the academic system laid down by the University are followed with due observation to the students' wellbeing. Since the post-COVID world has enabled learning on blended mode, therefore, it can be stated that Nanda Nath Saikia College is on course of adopting the concept of ABC in the coming years as and when NEP is formally implemented by the affiliating university. The already implemented CBCS system has systematically prepared the learners with interdisciplinary learning within a stipulated timeframe, hence the transition to the four-year degree course will be seemingly smooth. The institution is optimistic that the NEP along with its four-year structure will help decrease the student dropout rate as the students are primarily from

	economically and socially underprivileged section of the society.
3. Skill development:	<p>Nanda Nath Saikia College has been regularly conducting workshops and events to enable and promote extracurricular skills among the students, stakeholders and residents of the adopted village. The institution has organised workshops for a wholesome development of the stakeholders in the areas of ICT skills, soft skills, sports, etc. The college has also conducted training programs on food processing and handicraft items for the members of the adopted village and the neighbouring villages. Notable among the various events organized by the college are awareness program on bamboo and its utilisations, training program for the small tea growers, handmade ornament production, food processing workshop, cutting and knitting training program etc where the students and the people from outside the institution have been benefited. Moreover, Skill Enhancement Courses are already part of the CBCS curriculum, and the college has undertaken apt measures to ensure that the students reap the proper benefit of it. The college also offers different add-on courses recognized by the affiliating university to enable the students with developing skills based on personal choices. NSS and NCC Units have been duly functioning in the college which has facilitated the students to be involved with the society.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Nanda Nath Saikia College has properly incorporated the CBCS curriculum and the students have reaped the benefit of diverse classical and cultural texts within the given syllabi. The college offers the courses and the teaching learning process involves a bilingual process, where the teacher uses both Assamese and English as mediums of lecturing. The course contents also range from classical literary texts like The Mahabharata to cultural texts like Parijata Harana. The students have been given platform to showcase their cultural talents and, in the process, learn diverse folk music and dance forms, poetry recitations, etc via competitive programs. The college also has an add-on course on Yoga to imbibe the students with the importance of this ancient school of learning. The college also has a good number of medicinal plants to inculcate the importance of Nature and its gifts as well as to show the possibilities of alternate Ayurvedic medicines.</p>

	<p>The college also has a rich library, which gives access to valuable books of vernacular Indian languages and e-resources to facilitate modern methods of learning. Hence, it can be seen that the college has taken the first steps in integrating the Indian Knowledge System that shall be a significant component of NEP.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The members of Nanda Nath Saikia College are determined to provide outcome based education. As such, the teachers regularly participate in refresher programs, short term courses and faculty development programs for better understanding of the developmental trends in teaching and learning. The students are aided to choose the right subjects to develop their interests and enrich their skills at the same time, achieving good knowledge at the end of their terms. Orientation programs are conducted in the beginning of the sessions to enlighten the students about the various courses on offer. The teachers diligently develop teaching learning materials for the students, use ICT enabled classrooms while using PowerPoint presentations, audio-visual techniques and deliver PDF study materials to engross the students towards learning. The students of different departments also go for field visits which not only offers a practical knowledge of the world but also provide a space to understand their respective disciplines. The course outcome of the various programs have been uploaded in the college website.</p>
<p>6. Distance education/online education:</p>	<p>Nanda Nath Saikia College currently has a centre for distance education of Krishna Kanta Handique State Open University. The centre at present offers undergraduate courses and post graduate courses of Assamese and English. It is worth mentioning that the college offered all the necessary texts and study materials to the students during the COVID-19 pandemic lockdown and regularly conducted online assessment exams apart from the final exams conducted by the university. The platforms that are used for online classes are Google Classroom, Cisco WebEx, Google Meet, Zoom, Teachmint, etc. A good number of online learning materials have been made available on YouTube and the college website by the teachers. The college has enabled the students with e-consortium facilities like Shodh Ganga, Shodh Sindhu, Shodh Suddhi, N-LIST, Infistats, INFED, e-Pathsala, etc. Moreover, Nanda Nath Saikia College</p>

has conducted webinars and workshops conducted on blended mode during and after the COVID pandemic. The NEP emphasises on the importance of online education and use of ICT tools, which is where the college is well prepared to incorporate as and when NEP is implemented.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the coordinator and co-ordinating faculty members are appointed by the college and the ELCs are functional. Yes, the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Nanda Nath Saikia College observes National Voters' Day where various events like drawing competition, Essay writing competition, etc are conducted. The college also assists the district administration for the smooth function of the polls. The college premises also render the services of providing the venue for training before the polls, conducting awareness campaigns for ethical voting, guiding the underprivileged sections of the society, disabled persons and senior citizens to understand the importance of exercising their voting rights.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes, the students of the college, especially the students from the Department of Political Science, conduct survey regarding electoral process related matters, in the college as well as the nearby areas, under the supervision of the ELC. Student seminars about democratic values and electoral process are also conducted by the ELC.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college, in collaboration with the District Election Office, encourages the students to enroll their respective names as voters by distributing forms and guiding them through the process. The college also appoints a student ambassador who helps in promoting the importance of the democratic process for the smooth functioning of the nation. A portal for new voters' registration has been made active in the Nanda Nath Saikia College website to provide guidance to the students.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
999	989	922	992	1013

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 50

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	49	44	47	48

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
84.79	90.05	68.09	105.33	84.17

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Nanda Nath Saikia College, established in 1959, is affiliated to Dibrugarh University. Therefore, the institution follows the syllabi and curriculum designed by the University in accordance to the CBCS system. The add-on courses offered by the college have syllabi created by the various departments of the college, and they are approved by Dibrugarh University.

Prospectus: The institution creates a prospectus every year before the admission procedure commences and, e-prospectus has been published since 2019-20 session.

Academic Calendar: The administration of Nanda Nath Saikia College develops and executes the academic calendar that is based on the academic calendar published by Dibrugarh University. The academic calendar comprises of the important dates like admission, commencement of the semesters, sessional examinations, submission of projects, examination form fill up, submissions related to internal assessment, end-semester examination dates, declaration of results, etc. The academic calendar also includes important dates and college events that are organized or celebrated in the college. The academic calendar is included in the prospectus and it is also uploaded in the college website.

Class Routine: Nanda Nath Saikia College has an Academic Planning and Monitoring Board and the members of the committee are entitled to prepare the class routine at the beginning of the semesters. The respective departments allot the classes to its faculty members based on the routine and area of interests. It is worth noting that the college entertained a relaxed routine during the COVID-19 pandemic lockdown that enabled the students and the teachers to attend the online classes hassle-free.

Orientation: The college conducts an orientation programme for the students in the beginning of the session.

Teaching Plan and Syllabus Completion Certificate: It is mandatory for all the faculty members of the departments to prepare teaching plans in each semester. The teachers have to submit syllabus completion certificates at the end of the semesters.

Online Classes: The teachers used various platforms like Google Meet, Google Classroom, Cisco Webex, Zoom, etc. to deliver lectures to the students during the COVID-19 pandemic lockdown. Even after the resumption of offline classes, some teachers have continued the use of online classes after college hours.

Tutorial and Remedial Classes: There is a provision of tutorial and remedial classes for the slow-learners.

Monitoring and Mentoring: The teachers continuously monitor the progress of the students by

conducting tests, seminars, group discussions, and assignments. The teachers take necessary steps to check their progress, develop and teach the students. The teachers adhere to the mentor-mentee system and the teachers guide their mentees in academic areas as well as serve as counsellors.

Continuous Internal Assessment (CIA) and Result: The authority forms Examination Committee for the smooth functioning of the sessional and end-semester examinations conducted as per the schedule published by Dibrugarh University.

Feedback: The college has developed an effective scientific feedback system that includes feedbacks from the students, teachers, guardians, alumni and employers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 16

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 6.45

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
268	8	14	16	11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Nanda Nath Saikia College follows the CBCS syllabus prepared by Dibrugarh University, and the curriculum deals with a number of crosscutting issues like human values, gender, Environment and its related issues, etc.

The Syllabus: The syllabi of the various departments of the institution deals with various cross cutting topics that enrich the students. The Department of Education offers a syllabus that includes issues like gender and society, environmental education, women education, adult education, population education, human rights, value and peace, and democratic values. The syllabus of Political Science includes topics like human rights, Feminism, Fundamentals of democracy, Good governance, Global social movements, etc. The Department of History discusses matters such as History of Ecology and Environment in India, Women in Indian History, etc. The syllabus of Department of Zoology offers topics like Environmental Biology and Wildlife, Ecology, Certificate Course on Yoga and Physical Fitness. The Department of Geography integrates a project based on disaster management. The Department of English deals with the crosscutting issues of women writing and Postcolonialism. Economical Environment is dealt by the Department of Economics. Areas covering professional ethics are taught by the departments of Political Science and Education.

The Programmes and Activities: Nanda Nath Saikia College has organized workshops dealing with topics like gender sensitization, personality development, etc. to integrate cross cutting issues relating to the stakeholders.

Gender Issues: The various committees of the institution like IQAC, Teachers' Unit, Gender Sensitization Committee, Sampriti Women cell, NSS Unit, NCC Unit and Career Counseling Cell, have regularly conducted workshops and seminars to acknowledge the importance of gender equality and understanding the gaps in the society. Important days like International Women's Day and National Girl Child Day have also been celebrated for gender sensitization.

Environment and Sustainability: IQAC, NSS Unit, NCC Unit, Sampriti Women's Cell, Nature Club, Zoological Society, Students' Unit, Teachers' Unit, etc continuously conduct and participate in events that enhance and enrich the environment as well as develop an awareness of sustainable environment. Green Environment is one of the best practices of the college and all the stakeholders are responsible for maintaining a green and pollution-free campus.

Human Values and Professional Ethics: The Cells and Units of the college has regularly conducted and organized events of human values and professional ethics. Some of these events are blood donation camps, health awareness workshops, International Yoga day, Personality Development programme, talk programme on body shaming, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 19.72

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 197

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 98.15

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
448	434	414	444	439

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
460	440	435	445	440

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 82.75

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
158	146	146	154	159

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
190	184	180	184	184

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 19.98

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The institution adopts various student-centric methods such as experiential learning, participatory learning, and problem-solving methods for enhancing the teaching-learning process of the students and using ICT tools.

Experiential Learning:

The college adopts the following methods for effective experiential learning.

- Group discussion
- Seminar presentation
- Project work
- Field study
- Practical work
- Practice teaching
- Internship program
- Psychological experimental activity
- Writing for the college magazine
- Preparation, and editing of departmental wall magazines and handwritten magazines
- Audiobook

Participative learning:

- **Educational tour:** Students of various departments have the opportunity to pursue participative learning through educational tours of their respective domains.
- **Seminar and group discussion:** Students are encouraged to participate in seminars and group discussions regularly related to their syllabus as well as other relevant topics.
- **Spoken English class:** Department of English organized spoken English classes regularly to improve the English speaking skill of the students.
- **Preparation of wall magazines, and handwritten magazines:** Students are encouraged to participate in the preparation of wall magazines, and handwritten magazines.
- **Practice teaching:** Students participate in mock-classroom teaching where they take the role of a teacher for a particular length of time.
- **Preparation of Science Model:** Students of the department of Chemistry are encouraged to prepare three -dimensional models of molecules to get the feelings of the structural aspect of chemistry.
- **Laboratory work:** Students of various departments are encouraged to apply different concepts practically through their laboratory work
- Students of the department of Assamese are preparing **weekly newspapers (Saptahi)** and the **handwritten poetry magazine (Ankuran)** regularly.
- Outreach and community services by NCC and NSS
- Participated in various **career counseling programs** and **training of entrepreneurship** programs.

Problem-Solving Methodologies:

To enhance the learning experience through problem-solving methods, the following methods are used.

- Project work
- Assignments
- Practical Work in the laboratory
- Individual and group projects help students to learn to identify and analyze a problem and come up with solutions.

Use of ICT tools for enhancing learning Process

- Each department is **well equipped with an LCD projector** and Screens and computers and printers have been provided to the departments for the smooth functioning of all academic activities.
- There is a **Computer Lab** for the smooth functioning of the PGDCA courses in the college as well as other courses related to computer skills.
- The college has installed Wi-Fi connections for the students and teachers on the college campus.
- **100 percent of teachers** are familiar with ICT tools and take classes using them. Some of the

teachers have uploaded **e-content on youtube**.

- The language departments regularly use **film screenings** of adapted novels, dramas, or short films, and case study videos.
- Teachers regularly conduct online classes, and examinations and give assignments in **Google Meet, Zoom, and Google Classroom**.
- Social media is skillfully used by the college through its WhatsApp groups.
- The library is regularly updated with online resources. **Inflibnet** membership is regularly upgraded.
- Use of **GIS laboratory** by the department of Geography.
- The institution always encourages teachers to **attend training programs, seminars, workshops, and conferences** related to ICT use.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 86.55

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
55	55	55	55	55

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 78.99

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
43	41	35	35	34

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Since Nanda Nath Saikia College is an affiliating college, external assessment has not been under its purview. As far as the internal assessment is concerned, the college adopts a crystal clear policy.

TRANSPARENCY OF INTERNAL EXAMINATION:

A) Internal Examination Committee:

- At the beginning of every academic session, the academic committee **appoints an Internal Examination Committee headed by the Vice Principal to conduct internal examinations**
- The Internal Examination Committee is given in charge of setting up the dates of the examination.

B) Decentralization of Examination:

- The departments are entrusted with **preparing question papers and appointing invigilators for the examinations.**
- The dates of internal exams **are notified in the central and departmental notice boards** in the college. The students are also notified through **Google Classrooms and WhatsApp Groups.**

C) Evaluation:

- The answer scripts are evaluated within **15 days** of the date of examination. The marks are notified in the **notice boards and WhatsApp groups.**
- The answer scripts are handed over to the students so that they can take note of the remarks written by the concerned teachers for further improvement.

D) Notification of Group Discussion/Home Assignment/Seminar:

- Notifications of the dates and the topics of **Departmental Group Discussions/Home Assignments/ Seminars** are notified on the departmental notice boards.

- The marks of **Group Discussion./Home Assignment/Seminar** are **displayed on the notice boards**. Soft copies of the Mark Sheets are sent to the WhatsApp Groups and Google Classrooms of the department.

E) Attendance:

- Students' attendance records are properly maintained by every concerned department.
- A student who has **less than 80% attendance** on average is not permitted to sit for the End-semester examination. A student who has attended a **minimum of 70% of classes but failed to obtain the prescribed 80% attendance** for valid reasons is allowed to sit the examinations on the recommendation of the Principal on payment of a prescribed fee(s).

TIME-BOUND AND EFFICIENT GRIEVANCE REDRESSAL SYSTEM:

- The college maintains a **fair, impartial, and transparent evaluation in the Internal assessment of all students**. The students have full **freedom to raise their voices of dissatisfaction regarding any discrepancy found** in the evaluation process for Internal Assessment
- The Principal also circulates a **notice** to the students regarding notifying any grievance relating to Internal assessment. So, if students are not satisfied with the Internal Assessment mark, **he/she can complain via email or fill up the standard form (proforma) on Internal Assessment grievances** for the said issue directly to the principal
- The grievances of the students associated with the internal assessment **such as correction of marks, totaling, and marks are promptly solved**.
- Conduct of special examination for students who remains absent due to **NSS, NCC camps, National Sports and Cultural Competitions, or any valid reasons** are resolved immediately by the concerned department of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The College offers 12 programmes (7 from the Arts stream and 5 from the Science stream). The Programme Outcomes (POs), Programme specific outcomes and course outcomes (COs) for all the

programmes offered by the college are clearly stated on the **college website**. These are also elaborated through Central and departmental Orientation programmes, departmental interaction and other lecture programmes. Students are trying to provide information about their academic journey as well as course outcome and programme outcomes of their course through these programmes.

Learning outcomes are evaluated through the academic and non-academic activities of the students. The performance of the students in the **internal and external examinations, practical examinations, Home Assignments, Seminar presentations, Group discussions, and participation in class activities** are some of the means by which course outcome and program-specific outcomes are measured.

The college also provides subject related Add-On, Value Added courses to measure actual outcomes at the end of the course and extend it through their life. Lectures on competitive examinations, career counselling programmes and soft skills are playing a crucial role in the overall development of students.

Attainment of evaluation of course outcome and programme outcome

Since the institution does not have Outcome Based Education (OBE), the college uses direct methods to evaluate the attainment of course outcomes and programme outcomes. Through the direct methods, attainment is evaluated through **In Semester examination results, End semester examination results, Seminars, Group Discussions, Project Works etc.** It is also evaluated through **the Passed Out Students' progression to Higher Studies, Qualifying various National level and State level Competitive Examinations** as well as **Passed out students' placement records**. Moreover, a **Survey** is also conducted among students in the final year towards the **awareness about POs and Cos** by the IQAC of the college to evaluate the attainment of course outcomes and Programme outcomes

Direct Assessment method used for PO and CO attainment

Sl No.	Types of Direct Assessment method	Frequency
1.	In Semester Examination	Twice in a semester
2.	Group Discussion	Once in a semester
3.	Seminar presentation	Once in a semester
4.	Assignment	Once in a semester
5.	Practical work in Laboratory	Once in a semester
6.	End semester Examination (Theory and Practical)	Once in a semester
7.	Class test	Twice in a month

Performance of Students in Final Year Examination in the assessment years (2017-18 to 2021-22)

Year.	Programmes	Appeared	Passed	Percentage
2017-18	BA	183	146	79.78
	B.Sc	66	49	74.24
2018-19	BA	203	166	81.77
	B.Sc	84	44	52.38
2019-20	BA	165	159	96.36
	B.Sc	102	98	96.0
2020-21	BA	191	188	98.43

	<i>B.Sc</i>	<i>79</i>	<i>79</i>	<i>100</i>
<i>2021-22</i>	<i>BA</i>	<i>173</i>	<i>122</i>	<i>70.52</i>
	<i>B.Sc</i>	<i>72</i>	<i>53</i>	<i>73.61</i>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 84.53

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
206	274	272	235	215

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
276	280	283	314	269

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.78

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 8.25

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
8.25	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Nanda Nath Saikia College, Titabar, has created a suitable ecosystem for research and innovation through recruitment and development of able human resource, taking initiative for creation and distribution of knowledge, enabling the members with good infrastructural facilities. The details are as follows:

Research Infrastructure: The institute has provided excellent infrastructural facilities, aided through both extramural agencies like DBT, DST, UGC, RUSA etc. as well as intramural funding. The college has a research committee with members having vast experiences in their respective fields. This research committee helps the faculty members in preparing and structuring research proposals for minor and major research projects as well as publishing articles in reputed and high impact journals. The institution also has an academic committee which works to benefit the students by analyzing better teaching methods and implementation of ICT tools; this committee also looks after the equal distribution of workload, which is essential for the physical and mental wellbeing of the faculty members.

Networking and Collaborations: The Institute has a number of Memorandum of Understanding (MoU) signed with reputed academic institutions. The college regularly facilitates the faculty members with faculty exchange programs with the collaborated institutions. The college frequently invites renowned scholars and academicians for lectures and talk programs, which are beneficial for both the teachers and

students. The institution also has a great reputation of conducting international, national, regional and student seminars.

Career Counseling Cell: The institution has a dedicated career counseling cell to enable the students with various career related opportunities. The cell also regularly invites resource persons from diverse fields so that all the students get the scope to understand their potentials.

Add-on Courses: The institute has 18 add-on courses that have been recognized by Dibrugarh University. It is worth mentioning that all the 13 departments of the institution have add-on courses for the students.

Transfer of knowledge, community orientation and entrepreneurship: The institute has a tradition of promoting and facilitating education in the nearby villages, including the two adopted villages, for societal development. For example, Bepari Chuk, an adopted village of the institution is frequented by the faculty members on various occasions like International Women’s Day, different NSS activities such as Swacch Bharat Abhiyan, Swacchta Pakhwada, etc. A number of community programs have been carried out in the nearby villages, such as community teaching, community cultural survey, sustainable economic development, etc. The institution also organizes entrepreneurship development activities like cutting-knitting workshop, food processing training, utilization of bamboo in commercial production, making traditional art crafts and stationary items.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 37

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	9	5	4	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.22

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	22	10	6	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.6

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	32	13	9	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Nanda Nath Saikia College, Titabar, engages in various extension activities and community services for holistic development of the nearby areas. The college has active National Service Scheme [NSS] and National Cadet Corps [NCC] Units. In addition to these Career Counseling Cell, Nature Club, Extension Cell, Women Cell, Institutional Biotech Hub, Teachers Unit, and Students' Union have continuously endeavored to serve the community in all possible means, ranging from intellectual awareness to gender and community sensitization. The students are encouraged to take active part in the events and campaigns to develop a sense of social responsibility among them. Through the bodies, societies, cells and units, the college undertakes various extension activities in the neighbourhood community. The institution has organized cleanliness drives, tree plantation drives, awareness camps, special camps, training programmes, health camps in the neighbouring areas and adopted villages. The college has also observed different days of local, national and international importance like Independence Day, National Science Day, International Women's Day, Girl Child Day, World Environment Day, International Day of Yoga, etc. to sensitize students and local community on different social issues. The college has organized international, national and state level seminars, webinars, popular talks, workshops on the themes related to environment, gender equality, computer literacy, self sustaining development programs related to agriculture, personality development, etc. The college also has organized different extension activities as part of its Diamond Jubilee celebration programme in 2019.

Major extension activities:

1. NSS Special Camps like Swacchta Pakhwada and Swacchta Hi Seva.
2. Regular Plantation Drive.
3. Cleanliness Drive in neighbouring areas and adopted villages.
4. Awareness programs on health and hygiene.
5. Distribution of items like saplings, mask, sanitizer, soap, etc.
6. Compulsory plantation programme for students.
7. Inviting students from neighbourhood schools to visit labs and experience other facilities of the college.
8. Outreach programmes in schools.
9. Celebration of Yoga Day, National Science Day, Environment Day, International Women's Day, Ozone Day, National Education Day, National Literary Day, Girl Child Day, Childrens' Day, Rabha Diwas, Silpi Diwas, International Day for Persons with Disabilities, International Day for the Elimination of Violence Against Women, National Voters' Day, National Mother Tongue day, etc.
10. Quiz, Art, Music, Dance, Essay writing etc. Competition held among students.
11. Training Programmes on livelihood opportunities, , utilization of bamboo, small tea growers
12. Workshop on integrated farming, disaster management, fabric painting and food processing,
13. Human Rights and Gender Equality Awareness Programs.
14. Blood Donation Camps.
15. Covid Awareness, Testing and Vaccination camps.
16. Publication of articles, books, wall magazines, periodicals on social issues.
17. Survey in villages by students and faculty members.

File Description	Document
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Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Nanda Nath Saikia College, Titabar, has been able to achieve a number of recognitions throughout the years, for the activities in various fields. The NCC Unit, NSS Unit, Women's Cell, Teachers' Unit, and the faculty members have regularly participated community service and awareness campaigns, which have seen success and recognition from different agencies.

Ms. Mitali Chetia (Assistant Professor, Department of Zoology) was appreciated for volunteering for the development of online educational resources for ZSA youtube Channel by Zoological Society of Assam.

Mr Rajib Das (Assistant Professor, Department of History, and CTO of the NCC Unit), Mr Debanga Bhushan Baruah, and Miss Daisy Hazarika (Students and NCC Cadets) were awarded **Yoga Certification Board Ministry of AYUSH** on 21 June, 2020 for their active participation in the 6th International Day of Yoga

Mr Shahil Hussain (Assistant Professor, Department of English, and coordinator of the NSS Unit) was awarded by **Indian Society for Training and Development (Guwahati Chapter) & "ARHAN" (Association of Reforms for Healthy Advancement of Nation)**, for his outstanding contribution and fortitude towards the humanitarian cause and exemplary work done at the frontline during the Covid pandemic.

Dr Gunaram Nath (Associate Professor, Department of Political Science) was awarded **Dr Ambedkar Sewashree National Award, 2021** for commendable literary, social and cultural services rendered by him for the upliftment of the downtrodden- oppressed and depressed people of the country. It is worth mentioning that Dr Nath has selflessly served for the development of the people belonging to the Dalit community through the years and he has raised awareness against social evils like casteism.

File Description	Document
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3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 26

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	5	1	8	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institution, situated in an area of 10.1 acres, provides ample facilities for teaching-learning and overall wellbeing of its students and employees.

There are 12 departments in the college, of which 5 are of science stream and 7 are of arts stream. The college has a department of Computer Science that offers PGDCA and other short term computer courses.

All the departments of the college have separate facilities like teachers' common room cum office, departmental libraries, etc. All of the science departments have laboratories adjacent to the departmental teachers' common room. The Department of Geography and Department of Education of Arts stream too have laboratories for practical classes.

The college has 26 numbers of classrooms with adequate teaching-learning facilities of which 9 are ICT enabled classrooms. All the classrooms are equipped with blackboards/whiteboards/greenboards. All the classrooms are well furnished with comfortable and good quality desks and benches and in some classrooms have been equipped with table- chair for the students. The classrooms are spacious and there are sufficient numbers of electrical fans and lights in each room.

The total number of laboratories in the institution is 17 out of which 8 laboratories are used as classrooms as well. All the laboratories are well equipped with adequate number of instruments and other materials. There are 4 LCD projectors in the laboratories of the departments of Chemistry, Geography, Physics and Zoology. There is a GIS laboratory in the Department of Geography installed with open-source software QGIS. The institution has one computer laboratory with Wi-Fi facility.

Each department of the college has computer for the use of students and faculty members and they are facilitated with printers.

The library of the institution provides quality service to its user with various services.

For cultural activities, there is an auditorium with more than 600 sitting capacity. The stage of the auditorium provides ample space to perform drama, group dance and other cultural programmes.

There is a playground in the college facilitating various outdoor sports, athletics events, etc. The measurement of the playground is 127mX55m. In the north- western corner of the playground, there is a multipurpose synthetic Volleyball and Badminton Court. Sports equipments are available for the use of the students of the institution are adequate. Facilities for various light indoor games, like, Carrom, Chess, Chinese checker, etc. are available in the girls' hostel and boys' and girls' common rooms.

A 6-station multi gym is installed in the gymnasium along with other exercise equipments.

Yoga activities are performed in the institution throughout the year and International Yoga Day is celebrated each year. Yoga training programmes for students and staff are also arranged by different departments.

Students and employees are facilitated with a hygienic canteen, Xerox facility, drinking water facilities, sufficient number of toilets, incinerator in girls' common room and girls' hostel, day care centre, parking facilities, generator and online UPS, Wi-Fi, and internet connections.

A composite centre is under construction which is proposed for the use of yoga, indoor games, and cultural activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 56.19

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
44.52	13.45	41.32	71.48	72.21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The central library of the institution is automated with SOUL ILMS. It has 29266 printed books and subscription of 6 printed journals, 4 newspapers and 8 magazines. It has huge collection of reference books, rare books, Minor and Major Research Project Reports, College Magazines, local collections, book

for competitive exams and a book bank facility. Library conducts stock verification process in every 3 years. Library has a reading room with 50+ seating capacity. There is a separate reading area for the faculty members. Library is open from 09:00 AM to 4:00 PM in all working days. Library has a separate website which is attached as a separate web page in the college website (<https://nnsaikiacollege.org/library/>).

- ILMS in the Library: The Library has been using SOUL 2.0 ILMS since 2017 and has Barcode technology.
- Barcode Attendance: Barcode based attendance system for both students and staffs.
- Book Browsing: The holdings of the library can be searched using OPAC facilitated in the gate registration counter.
- Digital Library: It has a separate digital library section with 5 computers with internet connection. There is a separate login register for the digital library section.
- Wi-Fi based Library: Library users can use the Wi-Fi service in the reading hall and in the digital library section.
- Membership of E-Contents: The Library is a member of the N-LIST and processing the registration for club membership of NDLI. The users can access 199500+ E-books and 6000+E-journals available in the NLIST database and 6, 00,000 E-books through NDLI.
- WhatsApp based circulation: Faculties, students and office staff of Nanda Nath College are connected with the library through WhatsApp groups, where Library related information is shared.
- Online Book Requisition System: Students and teachers can request or suggest book purchase using WhatsApp and email.
- Online Booking: As soon as there is a new arrival, message is circulated in the groups and teachers may book the books just by sending a message.
- Library provides online access to previous years' question papers through the library website and blog created for this purpose (<https://nnspreviousquestionpaper.blogspot.com/>).
- Reprographic Services: Reprographic facility is provided in the library.
- The college library is under CCTV surveillance.
- Ask-a-librarian service: Queries related to different library services may be e-mailed to the address provided in the library website in the page "Ask-a-librarian"

Total amount spent on purchase of books and journals (2017-18 to 2021-22): Per day usage of library (Last completed academic year 2021-2022):

Expenditure on book & journal purchasing	Fund	2017-18	2018-19	2019-20	2020-21	2021-22
Books	RUSA	600000.00				
Books	UGC	157062.00				
Books	Library	201000.00	194866.00	159954.00	177302.00	199448.00
Journal		1430.00	660.00	1200.00	7710.00	430.00
N-List		5900.00		5900.00	5900.00	5900.00
Total		965392.00	195526.00	167054.00	190912.00	205778.00

Students' foot fall in the library (from 01/07/2021 to 30/06/2022): 10157

Teachers' foot fall in the library (from 01/07/2021 to 30/06/2022): 124

Total foot fall count (Students and teachers) : **10281**

Total number of working days: **223**

Per day usage of library: $10281/223 = 46.10$

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The institution regularly updates its IT set-up to provide up to date facilities of teaching-learning and administrative activities.

- The institution subscribes Railwire RailTel Express Network internet connections of 100 mbps unlimited package. There are 3 connections with different user ids and the routers are installed in Administrative Building I, Administrative Building II (IQAC) and Academic Building II (Library).
- The campus of the institution is Wi-Fi enabled and it is updated frequently. Wi-Fi Devices are installed in various locations.
- There are 13 classrooms and laboratories with ICT tools like smart boards/ interactive boards and LCD projectors which enables the students to experience digital learning.
- Enterprise Resource Planning service is obtained from consultancy firm for smooth functioning of the office administration, accounts, etc. and upgraded as per requirements.
- The library of the institution is automated by using SOUL-ILMS software. Automation service is provided for barcode scanning of book circulation, new member entry, etc. Library attendance system is maintained in the member login interface with the SOUL-ILMS barcode system.
- The library has the subscription of e-books and e-journals via N-List.
- The website of the institution is well maintained and updated regularly. Provision for new student registration portal for admission, Feedback links for students, teachers, and alumni are provided in the website.
- There is a separate website for the library of the institution.
- All the information relating to teaching-learning and administration are updated regularly in the website of the institution.
- The operating systems of the computers are well maintained. Office automation packages like Open Office, MS Office and Antivirus are purchased by the institution and updated regularly.
- Back-up is taken for the systems on regular intervals and the operating system is updated regularly.
- SMS service regarding the information of admission process is maintained.
- For online classes and other academic activities, Zoom, Google Meet, Webex Meet, Teachmint,

Google Classroom, etc. platforms are used.

- Various software, viz., MATLAB, Chem Draw, ISIS Draw, Origin, QGIS, etc. are installed in the systems of the laboratories of the institution and upgraded to the latest versions time to time.
- All the employees' attendance is recorded through biometric device.
- There are different WhatsApp groups among the students, teachers and non-teaching staff through which information, study materials and notices are circulated.
- The whole campus of the institution including girls' hostel and the library is surveilled through CCTV cameras.

File Description	Document
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Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 19.21

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 52

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 10.21

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.27	7.25	7.96	11.35	10.33

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 74.85

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
924	989	855	859	52

File Description	Document
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Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 15.44

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
328	139	0	202	90

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.9

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
61	31	11	08	32

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
206	274	272	235	215

File Description	Document
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Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 73.21

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
34	13	15	09	11

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	20	20	10	20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 39

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	3	4	6	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 34.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	33	15	46	34

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has been putting sincere efforts to register the “Alumni Association of N.N. Saikia College” and the legal procedure has been initiated. Although, the college, at present, does not have a registered Alumni Association but the Alumni Association of N.N. Saikia College actively participates in the development process of the college. Sporadically, the Alumni Association of N.N. Saikia College provides valuable suggestions for the academic as well as administrative development of the college. In the last five years, alumni of N.N. Saikia College have provided a considerable contribution to the college as

mentioned below-

Financial Contribution: Alumni of the college donated a sum of one lakh thirty-two thousand nine hundred rupees on the occasion of the “Diamond Jubilee” celebration of the college.

Donation of Books: Alumni of the college donated various important books to respective departments. In the last five years, a good number of books were distributed to the departments of Physics, Education, Assamese, Geography, and Botany departments.

Donation of essential items: Alumni of the college also donated various essential items that include several book-shelves and artifacts.

Other support services: Apart from financial contribution, alumni of N.N. Saikia help to create a vibrant academic environment by extending educational and other services also. Occasionally, Alumni college delivers talk before the student of the college. Moreover, Alumni of the college also provide suggestions regarding setting up the laboratory and other matters related to academics.

File Description	Document
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Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Founded in semi-rural locality, N. N. Saikia College has been persistently following the vision of providing excellent infrastructure and opportunities to the students for fulfil their academic and co-curricular needs and enable them to develop their full potentialities.

1. Mission and Vision of the institution

Mission statement

- Create, maintain and provide for our students a distinctive environment for the promotion of academic excellence, innovative endeavours and social commitment.
- Develop human, moral and cultural values among students.
- Develop multidisciplinary approaches to enable them for global competencies.
- Ensure effective pedagogy and efficient methods of evaluation.

Vision statement

The institution has the vision of providing excellent infrastructure with modern facilities and imparting quality education to the students and enabling them to succeed in academic and other professional fields.

1. Nature of Governance:

The administrative management of the college is decentralized and participatory in nature. The noble vision and mission of the institution inspires an atmosphere of participation, decentralization and coordination among different statutory committees and cells. The regular holding of the college Governing Body meetings facilitates in making policies for the institution and implementation of the different decisions and suggestions offered by the committees. The Principal of the college being the secretary of the Governing Body duly communicates the decisions to the stakeholders through staff meetings, meetings with the HoDs, and general meetings with the members of the public. Accordingly, different academic and administrative tasks are distributed among the different committees and cells.

It is also ensured that various committees and sub-committees must be constituted by all the stakeholders of the college such as the teaching and non-teaching staff, students, parents, alumni and members of the public, local industrialists, eminent social workers and donor members. The coordinators or the conveners of the committees make sure that regular meetings are called for where relevant issues are

addressed and opinions of the members are considered and any decision or resolution taken is duly intimated to the authority of the college.

The college maintains a highly conducive atmosphere for the students to participate in various academic, co-curricular and extra-curricular activities through the formation of the college Students' Union and through various portfolios inside the union. Moreover, students are enrolled as members in a number of committees and clubs such as Cultural Committee, Sports Committee, Nature Club, Debate Club, Committee for Gender Sensitization, Students Grievance and Redressal Cell etc. Besides, students are encouraged to participate in various extension activities and community works and especially NCC and NSS cadres actively take part in a number of extra-curricular and outreach programs.

A significant reflection of the aforesaid practices is the observance of the college's Diamond Jubilee on 1st, 2nd and 3rd October, 2019. During the three-day event, a Trade Fair cum Exhibition, a Book Fair, a Talk on NEP and an Alumni Meet, a Cultural Procession etc. were organized with the support and participation of all the teachers, office and support staff, students, alumni and the general public.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Administrative Setup: N. N. Saikia College has precise and distinct policies and rules for its administrative setup. The Governing Body consisting of 13 members is the highest administrative body of the college. It plans and monitors the different policies and their implementation in academic, non-academic, infrastructural and financial aspects of the college. The Principal being the executive and administrative head of the institution takes all measures to implement the plans and policies of the GB through the Academic and Administrative Vice-Principals and the IQAC. The Principal constitutes various committees and cells under IQAC to look after the various dimensions of the college. Regarding appointment, the college strictly follows government appointment procedures and service rules. The governing body of the college constitutes different appointment committees for the selection of assistant professors, office staff and other positions. The affiliated university also provides two nominees for the appointment committees. As per government rules, the selection list of candidates is forwarded to the Director of Higher Education for approval.

Code of Conduct: The college has constituted and followed its Code of Conduct. These codes set

clear rules and regulations for the teachers, students and the non-teaching staff of the college. They also help in running the administration effectively.

The institutional strategic/perspective/development plan is effectively deployed

- In the enhancement and extension of ICT facilities to maximum number of students by successfully installing ICT in 14 different classrooms where 9 classrooms are installed with projectors, online UPS, smartboards, desktop computers and 5 laboratories with projectors. The class routine ensures that all these classrooms are fully utilized and all students get the benefit. Moreover, all the departmental rooms are installed with a desktop computer, printer and internet facilities. The central library of the college is equipped with ICT facilities and is run by Integrated Library Management Software (SOUL 2.0) through which online resources are accessed and books are issued and borrowed. The college office is availing ICT in matters of admission, registration, scholarship etc.

In the lockdown period during Covid 19 pandemic, classes, examinations, evaluations, and results were all carried out through ICT.

- In the aspect of improving infrastructure through the construction of
 - A Conference Hall with 100 seating capacity and sophisticated modern facilities
 - A mini-Gym for teachers, students and others
 - A Volleyball Court for the enhancement of sport facilities
- In providing students a broader and outer resources for learning through signing 12 MoUs.
- By introducing and completing 20 add-on courses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

N. N. Saikia College has adequate and effective welfare measures for the teaching and non-teaching staff. It has adopted an Employee Welfare Policy for the wellbeing of the teaching and non-teaching staff. This policy ensures that the employees of the college can work in a healthy, comfortable and convenient atmosphere so that they can give their best output in their works.

Apart from that, the employees of the college are provided with financial support in the time of need through Nandanath Saikia College Thrift and Credit Society registered under Assam Cooperative Society Act. For more than 30 years till now, this society has been providing loans to both the teaching and non-teaching staff against deduction of instalment amount on monthly basis. The society also provides emergency loan to its members immediately after applying. Moreover, among other welfare measures for the employees include a well-furnished Staff Common Room with recreational facilities, a college Canteen with food items of reasonable price, a Day-Care Centre and a mini-Gym.

There are other activities and provisions for the promotion of a healthy and harmonious working environment among the teaching and non-teaching staff. Professional achievements of the teachers are always encouraged through felicitation ceremonies. They are felicitated for awarding Ph. D. or any such higher degrees. Moreover, the bonding among the staff is strengthened by attending important events of their lives, by celebrating different occasions such as Teachers' Day, New Year Day etc. For the physical and mental wellbeing of the teachers and non-teaching members, the administration ensures in the maintenance of a green and clean campus.

Performance Appraisal System for teaching staff include the Students' Feedback System on teachers and office staff and through Annual Performance Index of individual teachers.

Students' Feedback on teachers are assessed on the basis of the following aspects:

1. Punctuality
2. Intelligibility
3. Friendliness
4. Approachableness
5. Motivation
6. Innovativeness
7. Availability after class hours
8. Knowledgeable

Maximum value for response is 4 and the lowest value is 0. Thus, the values obtained by individual teachers are analysed by IQAC along with Feedback Committee and the overall report is submitted to the Principal who takes specific measures to curb any anomaly if found.

Teachers' performance for promotions are also assessed on the basis of their Annual Performance Index in

three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co-curricular, Extension, Professional Development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The minimum API score required for promotion in Category-I is 75 per year, and 15 in Category-II. In Category III, one has to score minimum 5 points annually for promotion from stage I to stage II, 10 points annually for promotion from stage II to stage III and 15 points annually for promotion from stage III to stage IV (Associate Professor).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 25.63

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	23	4	25	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 57.19

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	70	19	44	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	7	5	31	31

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

N.N. Saikia College has a well-defined and precise Policy for the Maintenance and Utilization of the Physical, Academic and Support Facilities and Resources of the college. It has clear strategies for the mobilization and optimal utilization of resources and funds.

The chief sources of funds and resources of the college is from Student Admission, RUSA, UGC and State Government. Funds and resources are mobilized and utilized in different headings—infrastructure and construction, maintenance, contingency etc. In case of infrastructure development, the grants from RUSA, UGC, government grants and other grants are mainly used. Grants for these works are monitored and spent by the government agencies such as the PWD. Some other construction activities not falling under RUSA or UGC or government grants are placed before the governing body who approve and monitor the same. Some funds are also utilized in the contingency category and is duly monitored and spent by the principal. A major portion of the college fund is utilized in the university- controlled headings such as student registration, examination, sports etc. All the funds, expenditure and utilization are duly audited and placed before the GB for approval at the end of each financial year.

The college undergoes two types of audits: Internal and Government/External Audit. Internal Audit of the college is conducted by Mr. Durga Prasad Sharma, Rtd. Assistant Ditector of Audit, Government of Assam. The audit has been completed from 01-04-2016 to 31-03-2022. The external audit is conducted by Director of Audit, Govt. of Assam and it has been completed up to the year 2018. Regarding the funds received from RUSA and UGC, the audit is done by registered Chartered Accountants on regular basis. All

these audits have been completed in due time and no anomaly was found by the auditors.

The college also receives donations in cash and kinds which are also duly audited time to time. The records of these donations are properly kept by the concerning departments and the administration. One major internal donation towards infrastructural development was made by the Teachers' Unit of the college in the year 2019 (Conference Hall). Moreover, the college maintains its own audit regarding the funds raised within departments for the support of the students. This audit is conducted by the departmental heads and counter-audited by another external member of the department.

Regarding the maintenance and utilization of physical and support facilities of the college, it must be mentioned that these resources have been utilized for various academic and non-academic purposes on regular basis. For example, the college's auditorium and its classrooms have been used for conducting different examinations, trainings, meetings etc. During Covid 19 pandemic lockdown period, the classrooms of the college were used as vaccination centres. The physical facilities of the college have been generously used for various governmental works. These resources are utilized also for KKHSOU Study Centre and a Vermicompost Unit. On 8th and 9th December, 2017, Tenth Biennial Convention of All Assam College Employee Association was held in the college premises.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of N. N. Saikia College has been contributing significantly for institutionalizing the quality assurance strategies and processes. These strategies include:

- 1. Use of ICT tools in teaching-learning:** For the enhancement of quality assurance, the IQAC has been stressing on the use of modern technology in teaching-learning process. IQAC ensures the use of ICT in the classes of all the departments and to include 100% students in such classes. The college class routine is framed in such a way so that all the students can avail the benefits of ICT tools. The IQAC also ensures that all the teachers use ICT tools in teaching, examining and evaluating. Currently the college has total 15 classrooms installed with smart boards, LCD Projector and Digital classroom facilities.
- 2. Feedback mechanism:** The college sincerely believes that in order to achieve its mission, an all-inclusive feedback system plays a very important role. That's why the college has been continuing to collect, analyse and take appropriate action on the feedbacks from students, teachers, employees,

alumni and parents. Currently a committee comprising of the Principal of the college, the Coordinator, IQAC and three faculty members looks after the entire issues related to the Feedback mechanism of the college.

3. **Community Work:** In keeping with the vision and mission of the college, the IQAC emphasizes the social responsibilities of the institution and believes that for the students' awareness of social issues enhances in them the qualities of humanity, equality, generosity and a strong sense of belonging. All the different wings of the college i.e. Teachers' Unit, Women's Cell, Student Union, NCC, NSS etc. have been actively and dedicatedly involved in various community service works. Besides the college's adopted village, the diverse community works of the college cover the neighbouring localities and schools, border areas and surrounding tea gardens.

The IQAC reviews the teaching learning process by taking up different initiatives:

1. Through the **Prospectus** the students are made aware of the academic and extra-curricular aspects of the college. The college's own **Academic Calendar** helps in executing the teaching-learning process in a precise and strategic way. The **daily class routine** is prepared and strictly followed by all the teachers and students for planning and timely completion of the syllabus.
2. Another important strategy for improvement in curriculum delivery is the **teaching plan** prepared individually by all the teachers of all departments. The **distribution of syllabus** is another significant measure for effective teaching and learning
3. Other important initiatives are the **Orientation Programs** for I Semester students where they are given a clear idea regarding the current curriculum and course. Regular correspondence between the students and teachers is ensured by **departmental notices**.
4. The **mentorship practice, experiential and participative learning, special talks for students** of the college are effective ways in of contributing enough to the overall performance of the students.
5. The **course completion certificate** of individual teacher and the maintenance of **annual departmental profile** are two significant measures taken for the improvement in teaching and learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**

4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Nanda Nath Saikia College, Titabar, has given special attention to ensure and promote gender equity in the college. The college has maintained a gender-neutral policy with regards to appointments, admission of the students, academic and co-curricular dimensions. The college has concrete cells and policies to affirm gender equality and gender equity in the college. The measures undertaken by the college to ensure gender equity are as follows:

- 1. Safety and security:** Nanda Nath Saikia College has taken active measures to ensure safe and secure campus for the female staff and students. The campus has dedicated security staff to record the entry and exit of all the visitors. Moreover, the college campus is enabled with 24x7 active CCTVs for around the clock surveillance. The girls' hostel has been built inside the college campus with additional boundary walls and security staff. The hostel is run by the hostel management committee and it is supervised by a female warden who stays in the hostel. Moreover, other cells like Students' Grievance Redressal Cell, Anti-Ragging Committee, and Women's Cell also undertake additional responsibilities to assure women safety and gender equity in the campus.
- 2. Counselling and orientation:** The college has undertaken measures for counselling and orientation of the female students on gender issues by regularly conducting talk programs and workshops on issues like gender equality, gender sensitization, the details of which has been uploaded in the additional information section.
- 3. Facilities:** Nanda Nath Saikia is enabled with the required basic facilities for the female stakeholders. The college premises has a girls' common room equipped with washroom block. The college has six toilet blocks for the female stakeholders. The college also has a fully functioning Day Care Centre to help the female employees with children. The college has ramps for the specially abled people and toilet for male and female PwD is available.
- 4. Policy Initiation:** The College has documented policy on Gender Equality and Gender Sensitization, to create and nurture an atmosphere of respect and sensitivity towards gender differences, a copy of which can be found in the institution's website.

Nanda Nath Saikia College organizes and celebrates national and international commemorative days, events, and festivals to ensure an awareness of the important incidents of the past and preservation of culture. The events are not only organized in the campus but also in the nearby areas and the adopted villages to maintain a healthy relationship with the community. The entire list of the events organized and days observed has been attached to the additional information for a comprehensive view.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Nanda Nath Saikia College has taken initiatives to maintain cultural harmony and understanding the socio-cultural significance of the communities by organizing various events promoting cultural assimilation and raising sensitization of the students and employees. The events organized by the Nanda Nath Saikia College fraternity are conducted on both-departmental level, as well as institutional level. Within the departments, the faculty members ensure an inclusive environment by emphasizing the importance of community and harmony within the various communities. As the college lies in a regional belt where students from different community background and economic strata are enrolled every year, the teachers

are obliged to provide an inclusive environment. At college level, various cells of the college, including the NSS Unit, NCC Unit, Students' Union, Women's Cell, Teachers' Unit, Employees' Unit, etc. regularly organize events to depict unity in diversity of cultures. The college also has a distinct cordial relationship with the nearby areas and the adopted villages that continuously promotes community sensitization. The College Week, held annually, include competitions of different art forms that display the cultural diversity of India. All the events conducted by the college inside and outside the institution are free of discrimination and all are encouraged to participate. Days of state, national, and international importance are observed and/or celebrated in the college to promote awareness as well as develop unity.

The college authority has formed Gender Sensitization Committee for maintaining gender equality inside and outside the institution. Nanda Nath Saikia College also comprises of an Internal Complaints Committee wherein any discrepancies and untoward incidents are kept in check. The college promotes and encourages the stakeholders to abide by the rules and regulations of the Indian Constitution. The fundamental duties of Indian citizenship are kept in highest regard. Important days like Independence Day, Republic Day, National Voters' Day, National Girl Child Day, etc. are celebrated to create consciousness about the nation and national unity. The institution conducts students' union election every year to form the students' union. The election process abide by ethics of inclusiveness and any student can participate in the election. Parent-teacher meetings are also organized for proper understanding between them as well as noting the real picture of the students' progress. Equality and harmony among the students are essential in the college. The college grants, scholarships, hostel seats, etc. are based on eligibility only, there is no room for discrimination based on class, caste, or sex.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1-

Title of the practice: Improvement of Teaching-Learning Methods

Objectives of the practice:

- To make a pedagogical shift from the traditional to modern methods of teaching and learning
- To make the teachers and the students acquaint with the latest development in teaching-learning technology
- To enable the teachers and students cope with the advanced methods of teaching and learning such as the use of ICT tools in offline and online classes

- To improve the pass percentage of students by exposing them to all modes of learning.

The Context:

The context of this best practice is to remain updated with the latest developments in the area of education to cater the needs of the teachers and students of the institution. Keeping in view the continuous developments in the field of education with regards to modern and effective modes of teaching, the college is persistent on providing the best methods and facilities available. It is deemed to be essential to keep pace with the perpetual growth in communication and information technology that is constantly changing the understanding of academia.

The Practice:

- Through holding a weeklong workshop on “Use of ICT tools in classroom teaching” for teachers to make them familiar with the advanced methods of ICT.
- Improvement in teaching-learning methods is practised through installation of ICT tools in different classrooms.
- The annual meeting of IQAC Review Committee regularly reviews and evaluates the use and outcome of the ICT classrooms and offers suggestion for optimal use of the same.
- Regular informal feedback is gathered from the students regarding their understanding of and interaction in the ICT classrooms
- The administration takes up measures for uploading of course contents in the college website so that the students can get access to the information hassle-free.

Evidence of Success:

- It has been observed that the teachers have adapted well to the ever-growing demands of digital learning and they are actively present on the online teaching-learning platforms.
- During the COVID-19 lockdown, online classes were regularly conducted with the use of ICT facilities, using online platforms like Google Classroom, Google Meet, Cisco Webex, Zoom, Teachmint, etc with satisfactory attendance of the students. The results of the end semester examinations provide a testament of the adaptation of the teachers and students alike to the online modes of learning.
- The teachers, apart from classroom teaching, engage in delivering study materials through platforms like WhatsApp and YouTube.

Problems encountered and resources required:

The major problem encountered with regards to the best practice is the financial point of view, as the installation of the ICT tools are expensive and they require regular maintenance.

Best Practice 2-

Title of the practice: Maintenance of Green Eco-friendly Campus

Objective of the Practice:

- To take a leading role in the conservation of environment

- To control and reduce pollution and environmental degradation
- To make the campus “carbon neutral”
- To strive in extracting energy from water and natural resources
- To prevent human health from deterioration
- To make the campus eco-friendly and greener.

Context of the practice:

The context of this best practice is to limit the impact of the environmental degradation that is creating havoc in the conservation of natural resources by regularly planting saplings and taking environment-friendly measures like putting ban on use of plastic in the campus. This practice is necessitated by the emerging ideas of holistic approach to nature and sustainable development. The stakeholders of the institution are encouraged to curb the extent of environmental degradation by understanding that the task at hand is for the future generations. It is relevant in view of the global initiatives to preserve the nature and prevent further degradation.

Practice:

- Regular plantation drive in the campus
- Installation of solar plates to promote a sustainable energy source
- Use of LED bulbs instead conventional electrical bulbs
- Use of solar street light inside the campus
- Taking ecologically responsible decisions by the authority

Evidence of success:

The best practice has resulted in the maintenance of a green, eco-friendly environment in the campus as well as a developing greener campus with each passing year. The college administration, through verified agencies, measures the air and noise pollution level and, it has been observed that the pollution level is minimum. The minimal use of vehicle inside the campus makes the students and teachers aware of the hazards of excessive use of vehicles.

Energy conservation has been treated as a priority area, both in terms of adopting concrete energy saving strategies on the campus and in creating awareness among students and staff about its critical significance.

Problems encountered and Resources required:

The college has been facing a perennial problem of waterlogging for which plantation drives sometimes fail. The COVID-19 pandemic also proved challenging in maintaining the green campus of the institution.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Nanda Nath Saikia College, since its establishment in the year 1959, has tried to impart education through a holistic approach in an effort to equipose the academic and non-academic interests. The college has distinct vision and mission that emphasize on providing not only excellent facilities but also to develop moral and ethical values. This vision is not limited to the students, it extends to the teachers, parents, alumni and the people of the nearby areas. The key aspects of the Institution are:

Pursuing excellence in academics:

- The college endeavours to provide a friendly environment and holistic education to the students. There is an effective tutorial system and mentor-mentee system in place, to cater to not only the academic needs of the students but also developing awareness of their mental well-being, possibilities of higher education, and career prospects.
- National and international workshops, national and state-level seminars and conferences, Faculty Training Programmes are conducted frequently both at the college-level and department level. The CBCS system has also enabled inter departmental collaborations, thereby facilitating the students with the benefits of multidisciplinary possibilities.
- Nanda Nath Saikia College conducts awareness programmes and socio-cultural activities are organized to develop consciousness among the stakeholders about human rights and ethics, gender sensitization, biodiversity, green economy, Inclusiveness, National Integrity, etc. The events and awareness programs are conducted by various bodies of the college like the Teachers' Unit, NCC Unit, NSS Unit, Sampriti Women's Cell, Career Counselling Cell, Nature Club, Students' Union, etc.
- The various departments of the college offer 18 add-on courses; they are specifically designed to enhance the knowledge of the students pertaining to their disciplines.
- The college has 13 ICT enabled classrooms for the smooth functioning of the teaching-learning process. The students have reaped the benefits of modern classroom teaching process through this technical development in the college infrastructure.
- The institution and its Career Counselling Cell provide coaching sessions for competitive exams such as civil service and other competitive examinations and orientation programmes are organised at the beginning of the sessions to raise awareness about the possibilities of the respective subjects.
- The college also has a DBT-Sponsored Institutional Biotech Hub that has facilitated the students to work in multidisciplinary fields, thereby exposing them to preliminary idea of research. The concerned faculty members in charge of the IBT Hub also involve the students of nearby schools by conducting training programs, workshops, etc.
- The Chakreswar Saikia Central Library of the institution is regularly updated with books and journals to promote greater interest of reading among the students and teachers. The Library is a member of the N-LIST and processing the registration for club membership of NDLI. The users can access 199500+ e-books and 6000+ e-journals available in the N-LIST database and 600000 e-books through NDLI.
- The departments of the college have laboratory facilities that possess updated equipments. In the last five years, the college has acquired equipments worth 15 lakhs funded by RUSA, apart from

the equipments purchased by the college. The Department of Geography has installed a GIS laboratory to facilitate the students with better understanding of the subject.

Green Campus:

- Conservation and development of the ecosystem is paramount to the institution. Nanda Nath Saikia College has implemented a green protocol inside the campus and there is a complete ban on use of plastic.
- The Department of Botany and Department of Zoology have adopted various measures to create awareness about environment-related issues. There is a substantial number of medicinal herbs and trees in the college premises and each of them have name boards attached so that the students and teachers can recognise them. Important days like Ozone Day, Environment Day, etc. have been celebrated by the departments to state the significance of the environment.
- Several plantation drives in and around the college have been organised by the NSS Unit, Teachers' Unit, and the departments of the institution that has indeed increased the greenery of the area. The increase in trees has also witnessed a healthy growth of the fauna in the locality.
- The institution has a vermicompost plant that has catered the need for fertiliser in the college. The production has seen a steady growth, which has enabled the college to sell vermicompost at a cheap rate.
- The students and teachers of the college actively participate in regular cleanliness drives in Government awareness campaigns like Swacchta Hi Seva, Swacchta Pakhwada, etc. Under such events, the nearby villages, market places and community areas are involved to develop an understanding of the importance of cleanliness.
- The institution has 20KW on-grid and 5 KW off-grid solar panel as an alternative source of energy.
- The college has a big pond that enhances the biodiversity of the institution.

Building social responsibility and developing community

- The college fraternity takes an active role in the upliftment of the nearby communities. The institution makes effort to empower women by organising programs to equip them with self-reliant works like cutting and tailoring, handmade stationery items, fabric painting and food processing.
- Nanda Nath Saikia College has taken various measures in disseminating the idea of self-sustainability. Notable among those are workshop on integrated farming system for income generation, training programme for small tea growers, workshop on bamboo and its utilisations, etc.
- The college has taken initiative to organize cleanliness drives, planting of saplings in the adopted village as well as the nearby areas, beautification of the college premises with wall paintings, etc.
- A number of departments have conducted community teaching in schools, community cultural survey, study of socio-economic status, etc.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Nanda Nath Saikia College, established in 1959, successfully celebrated its Diamond Jubilee in the year 2019, to commemorate the progress and growth of the institution. The institution was last assessed by NAAC in 2015 and it achieved B Grade with 2.65 CGPA. Since then, Nanda Nath Saikia College has witnessed a steady development with regards to academic and non-academic scopes. It is worth noting that since the college is located in a semi-urban area and majority of the students of the institution belong to weak economic background, the college has been endeavouring its best to provide quality education to its students. Apart from the completed add-on courses, another 18 Add-on courses are newly approved by Dibrugarh University.. Moreover, The College also has a centre of Krishna Kanta Handique State Open University (KKHSOU). The College has built a multi-purpose synthetic volleyball and badminton court, gymnasium and classrooms utilising RUSA sanctioned funds. The College has signed an agreement with Digital Info Solution for e-waste disposal. Another agreement for solid waste disposal has been signed with Titabar Municipality Board. The College has actively supported multidisciplinary growth- a student of the college, Ananta Tanti, representing Dibrugarh University in the All India Inter-University Karate Competition, held at Atal Bihari Bajpayee University, Bilaspur (Chattisgarh), achieved bronze medal in the year 2023. Therefore, aside from the progress displayed in the respective criteria, the additional information cited above give evidence of the manifold progress made by the institution since the last NAAC assessment.

Concluding Remarks :

Nanda Nath Saikia College, an institution established by the literary stalwarts of the area, has constantly stood by its mission and vision of the institution, which is giving direction to the wandering minds for a bright future. The college has encouraged interdisciplinary and multidisciplinary learning for a wholesome development of the students. This is an indication of the institution's preparedness for NEP. The College serves as a literary temple for the students as well as teachers and follows the motto of example being better than precept for the associated communities, thus encouraging all and sundry to strive for an outstanding future. Nanda Nath Saikia College tends to develop even more with each passing day and serve as inspiration for the stakeholders and curious minds.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :16</p> <p>Remark : DVV has made the changes as per shared report of add on programs by HEI.</p>																				
1.2.2	<p>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>373</td> <td>8</td> <td>14</td> <td>24</td> <td>20</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>268</td> <td>8</td> <td>14</td> <td>16</td> <td>11</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per 1.2.1</p>	2021-22	2020-21	2019-20	2018-19	2017-18	373	8	14	24	20	2021-22	2020-21	2019-20	2018-19	2017-18	268	8	14	16	11
2021-22	2020-21	2019-20	2018-19	2017-18																	
373	8	14	24	20																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
268	8	14	16	11																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 216</p> <p>Answer after DVV Verification: 197</p> <p>Remark : DVV has made the changes as per shared report by HEI.</p>																				
3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8.25</td> <td>0</td> <td>0</td> <td>0</td> <td>8.57</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2021-22	2020-21	2019-20	2018-19	2017-18	8.25	0	0	0	8.57										
2021-22	2020-21	2019-20	2018-19	2017-18																	
8.25	0	0	0	8.57																	

2021-22	2020-21	2019-20	2018-19	2017-18
8.25	0	0	0	0

Remark : HEI has not shared relevant year supporting documents.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	12	5	5	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	9	5	4	4

Remark : DVV has considered only UGC care list.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
17	32	13	10	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17	32	13	9	9

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	1	8	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	5	1	8	6

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**4.1.2.1. Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44.52	13.45	68.26	71.48	130.60

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
44.52	13.45	41.32	71.48	72.21

Remark : DVV has made the changes as per shared report of Expenditure for infrastructure augmentation, excluding salary by HEI.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 76

Answer after DVV Verification: 52

Remark : DVV has made the changes as per shared invoice.

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
924	1146	855	859	52

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
924	989	855	859	52

Remark : DVV has made the changes as per students details.

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
98	79	29	39	69

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
61	31	11	08	32

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
206	274	272	235	215

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
206	274	272	235	215

Remark : DVV has made the changes as per shared report by HEI.

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

34	13	15	4	11
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
34	13	15	09	11

5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	20	20	10	20

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
42	20	20	10	20

Remark : DVV has made the changes as per shared report by HEI.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : DVV has select D. Any 1 of the above as per shared report by HEI.

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has select B. Any 3 of the above as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 60 Answer after DVV Verification : 50