

AAA Report of the Committee

N. N. Saikia College, Titabar, Assam, India

College Profile:

1.	Name of the College, Website, email and Ph. No.	Nanda Nath Saikia College, Titabar, Jorhat, Assam. Website: www.nnsaikiacollege.org Email ID: nnscollege@gmail.com , Phone No: +913771248446/9435490134
2.	Year of Establishment	1959
3.	Affiliating University	Dibrugarh University
4.	Last NAAC Grade with Cycle, Accredited Year & CGPA	Last NAAC Grade: B, Year of Accreditation: 2015, CGPA: 2.65
5.	UGC Recognition (2F & 12 B) with dates	The college was awarded with 12 B recognition on 8 th June, 2003.
6	Courses/Program offered	BA, B. Sc., PGDCA MA in Assamese in Distance Mode (KKHSOU)
7	Online Admission Status	Active
8	Number of students during the year	1082
9	Number of Full Time Teachers	50
10	Whether institutional data submitted to AISHE	Yes

1. Curricular Aspects:

	Item		Remarks by Assessors
1	Implementation of Annual Institutional Plan/College Calendar	The college prepares an academic calendar at per with the academic calendar of Dibrugarh University for timely implementation/execution of various academic and extra-curricular activities of the college.	
2	Whether the above plan circulated among students	Academic calendar is circulated among students by uploading it in the college website/Notice board.	
3	College Activity Register session wise (e.g. 2019-2020-2021-2022)	Yes, the college has been maintaining College Activity Register since 2017.	
4	Add-on Courses (Department wise) completed during last academic year	<ul style="list-style-type: none"> • An Add on certificate course on Fundamentals of Yoga was conducted for 30 days from 18th May to 17th June 2022 by the Department of Economics and Education. Total number of participants: 49 • Communicative Skill in English and Soft Skill Development (30 hrs. Course for VI semester students) by the department of English. Total number of participants: 16 • Skills of Creative Writings from 4th May, 2022 to 15th June, 2022 by the department of Assamese. Total number of participants: 20 • Basic Chemistry Softwares and Online Chemistry Database from 3rd Sept, 2021 to 29th Oct, 2021 by the department of Chemistry. Total number of participants: 25. 	

		<ul style="list-style-type: none"> • Ecological and Environmental History of India from 4th Oct, 2021 to 25th Nov, 2021 by the department of History. Total number of participants: 18 • Tourism in Assam: Historical and Cultural Dimensions from 25th April, 2022 to 7th June, 2022 by department of History. Total number of participants: 14 • Certificate Course on Basics of Surveying and Mapping from 16 September, 2021 to 30th October, 2022 by the Dept. of Geography. Total No of participants: 23 • Certificate Course on Fundamentals of Oceanography from 22nd April, 2022 to 10th June, 2022, by the Dept. of Geography. Total No of participants: 21 • Certificate Course on MATLAB Programming from 22nd April, 2022 to 13th June, 2022, by the Dept. of Mathematics. Total No of participants:9 • Certificate Course on Computer Awareness for Competitive Examinations from 25th April, 2022 to 9th June, 2022, by the Dept. of Computer Science Total No of participants:27 	
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		<ul style="list-style-type: none"> • Certificate Course on Digital Governance or E-Governance. from 24th April, 2022 to 11th June, 2022, by the Dept. of Political Science. Total No of participants: 38 	
5	Feed-back from students/parents/alumni on curricular aspects/analysis	<ul style="list-style-type: none"> • College obtains regular feedbacks from students, teachers, parents and alumni through circulation and collection of a well-constituted Feedback Form. Feedback on the curricular aspects is also an integral part of the entire feedback process. • Feedbacks are analyzed minutely and immediate and apt actions are taken accordingly. Feedbacks are uploaded in the college website. • The whole process was completed according to NAAC guidelines. 	
6	New UG & PG Courses introduced year wise	<ul style="list-style-type: none"> • KKHSOU Study Centre was opened in June, 2022 offering UG Courses on English, Assamese, Political Science, Economics, History, and Education. • PG course on Assamese is introduced under KKHSOU. 	
7	Maintenance of Student Attendance Registers	Yes, Students Attendance Registers have been regularly maintained by the departments for each semester.	
8	Teachers participated in following activities related to curriculum development, Academic Council/BoS/ Court/Design and Development of Curriculum etc..	<ul style="list-style-type: none"> • College encourages and arranges some value-added programs such as Soft Skill Development and Communication skill, Yoga Training etc. • Curriculum is also enriched through experiential learning such as project work, field study, excursions etc. • Teacher representatives in Governing Body. Dr. Gunaram Nath – Dr. Anjumoni Saikia (2017-18) Mrs. Inu Saikia - Dr. Budhindranath Saikia (2018-19) 	

		<p>Mr. Jayanta Kumar Sarmah - Dr. Rajnish Saikia (2019-2020)</p> <p>Dr. Bisakha Devi Das – Dr. Nazim Forid Islam (2020-2021)</p> <p>Mr. Joy Prakash Oza – Dr. Dusmanta Kumar Sut (2021-22)</p> <p>Dr. Jonali Saikia Borkakoty – Mr. Udoy Narayan Gogoi (2022-23)</p>	
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2. Teaching, Learning and Evaluations

Item			Remark(s) by assessor
1	Are students' enrolment and profiles computerized and well documented?	Yes, students are enrolled as per admission procedure. Students' enrolment and profiles are computerized and well documented	
2	Number of International students & students from other states (If any)	No	
3	Maintenance of Teaching Diaries & Lesson plan/Teaching Plans in prescribed format, course progress record/course completed records	Yes. All the teachers maintain teacher's diary, course plan as well as course progress record. Course plan of all the teachers is uploaded in the college website.	
4	Tutorials- Assignments, students' seminar, students' projects etc.	Yes. To improve the teaching learning process, different measures are adopted. Apart from regular classroom teaching, students are encouraged to participate in seminar, group discussion, home assignment, project works, field studies etc.	

5	Conduct of Internal Exams - semesters, evaluation etc.	<p>Yes</p> <ul style="list-style-type: none"> • Course-outcome and learning-outcomes are defined by Dibrugarh University and are clearly mentioned in the syllabus. All these outcomes are explained to the students. • The institution holds timely In-semester examination, group discussion, seminar presentation to evaluate the understanding and learning process of the students. 	
6*	Subject-wise result analysis (percentage)	<p>Yes</p> <ul style="list-style-type: none"> • Average pass percentage of students during last five years is 82.9%. • Pass percentage of the current year is 71.43% 	
7	Remedial/doubt clearing classes	<ul style="list-style-type: none"> • Teachers regularly take remedial classes and doubt clearing class in every week. • The time of the remedial class are mentioned in the class routine. 	
8	Updating teachers Profiles	<p>Yes.</p> <ul style="list-style-type: none"> • Teachers are selected as per UGC guidelines • 30 out of 50 full time teachers are with PhD degree. Teachers keep updating their profile through attending and participating in FDP, seminars, workshops, RC, OC, STC, research publications etc. 	
9	Students full time teacher's ratio	25:1	
10	Number of teachers with PhD and M. Phil.	<ul style="list-style-type: none"> • 30 out of 50 full time teachers are with Ph. D. Degree 	

11	Pass % of students in the last year final examination (2020-21)	BA -98.44% BSc. -100%	
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- Subject wise results analysis

Program Code	Program Name	Program Specialization	No. of Students appearing in the Final year examination	No. of Students Passed in the final year examination	Pass Percentage
ASAM	BA (Hons)	Assamese	37	23	62.16
ECOM	BA (Hons)	Economics	7	6	85.71
EDNM	BA (Hons)	Education	23	23	100
ENGM	BA (Hons)	English	23	17	73.91
GGM	BA (Hons)	Geography	31	30	96.77
HISM	BA (Hons)	History	20	4	20
PSCM	BA (Hons)	Political Science	32	19	59.37
PHYM	BSc (Hons)	Physics	5	4	80
CHEM	BSc (Hons)	Chemistry	17	13	76.47
MATM	BSc (Hons)	Mathematics	7	2	28.57
BOTM	BSc (Hons)	Botany	19	17	89.47
ZOOM	BSc (Hons)	Zoology	24	17	70.83
PGDCA		PGDCA	31	Result not declared	

3. Research, Innovation and Extension:

Item			Remark(s) by assessors
1	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the session (INR in Lakhs)	<ul style="list-style-type: none"> Total grants received from governmental and non-governmental agencies during last five years is Rs. 16,82,000/- 	
2	Research Papers Published during last academic year (International, National, State) Book/text books published	Research Papers: International: 11 (Eleven) National: 04(Four) Book Chapters: International: 11 (Eleven) National: 09 (Nine)	
3	Papers presented during last academic year (International/National Seminars)	International: 10 (Ten) National: 16 (Sixteen)	
4	Seminars/Workshop/Training Programme conducted during each academic year (International/National)	National: 39 (Thirty-Nine) 2017-18: 07 (Seven) 2018-19: 03 (Three) 2019-20: 04 (Four) 2020-21: 11 (Eleven) 2021-22: 14 (Fourteen)	
5	Records of linkages/MoUs during each academic year	03 <ul style="list-style-type: none"> Between N.N. Saikia College and NGO <i>Pathik</i> on 21/10/2021. Between Department of Chemistry, N.N. Saikia Collge and Department of Chemistry, Kakojan College on 16/01/2022 	

		<ul style="list-style-type: none"> • Between Department of Assamese, N.N. Saikia College and Department of Assamese, Jorhat College, on 11/05/2022. 	
6	Record of subject/Department related extension activities, year wise	<ul style="list-style-type: none"> • College regularly conducts extension activities in the neighboring community to make the students aware of various social concerns for their all-round development • Number of extension and outreach programs conducted by the college is 63 (Including departmental, NSS and NCC) • Academic Session-wise: 2017-18: 11 (Eleven) Total number of participants in the events: 318 2018-19: 05 (Five) Total number of participants in the events: 96 2019-20: 11 (Eleven) Total number of participants in the events: 360 2020-21: 10 (Ten) Total number of participants in the events: 768 2021-22: 13 (Thirteen) Total number of participants in the events: 1518 	
7	Awards and recognitions received for extension activities from government / government recognized bodies during the last five years	<ul style="list-style-type: none"> • 2017-18: Nil • 2018-19: Nil • 2019-20: 03 (Three) • Rajiv Das, Debangabhushan Baruah and Daisy Hazarika. Certificate of Appreciation. (Yoga Certification Board, Ministry of Ayush) • 2020-21: Nil • 2021-22: 02 (Two) Honorary Appreciation to Shahil Hussain (Indian Society for Training and Development (Guwahati Chapter) and Association of Reforms for Healthy Advancement of Nation). • Dr. Gunaram Nath (Dr. Ambedkar Hewashree National Award 2021 by Bharatiya Dalit Sahitya Academy) 	

8	NSS activity/NCC Activity	<ul style="list-style-type: none"> • 2017-18: 06(Six) Total Number of Participants: 419 • 2018-19: 07(Seven) Total Number of Participants: 704 • 2019-20: 01(One) Total Number of Participants: 42 • 2020-21: 06(Six) Total Number of Participants: 144 • 2021-22: 06(Six) Total Number of Participants: 363 	
9	College has IIC Yes/No	No	
10	Women's Cell activity	<ul style="list-style-type: none"> • 2017-18: 02(Two) Total Number of Participants: 193 • 2018-19: 01(One) Total Number of Participants: 152 • 2019-20: 02(Two) Total Number of Participants: 126 • 2020-21: 02(Two) Total Number of Participants: 244 • 2021-22: 04(Four) Total Number of Participants: 326 	

4. Infrastructure & Learning Resources

Item			Remark(s) by Assessor
1	College Library/Circulation of Library Books among students. Status of library automation (E-lessons & e-resources/e-journals)	<p>Yes.</p> <ul style="list-style-type: none"> The library is partially automated. The ILMS software used in the library is SOUL 2.0 and the version is 2.0.0.14. The Year of Automation is 2014. About 29,031 volumes of books are available in the library. It has 5 journals, 10 periodicals, and 4 newspapers in Assamese and English. It has a seating capacity of 100 persons at a time. Computer and Xerox facility are also available in the library. All the teachers regularly visit the library and avail the facilities. Moreover, they also guide the students on the use of library resources. E-books and e-journals can be accessed through the N-LIST of INFLIBNET Centre. 	
2	Availability of previous years question papers in Lib	Yes.	
3	Keeping daily Record of Library's visitors (students/teachers)	Yes	
4	Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc	Class Room:26; Laboratory: 18 Classroom, laboratories and seminar halls with ICT facilities: 14	
6	Availability of WI-FI & Internet within the campus.	Yes. The college uses Railway internet facility with 50MBPS	

	Bandwidth of internet connection in the Institution		
7	Students' Canteen/recreational/sports amenities	<p>Yes</p> <ul style="list-style-type: none"> • The college has a canteen of 20 ft X 36 ft area • The canteen has seating capacity of 40 students and the separate room for teachers facilitates 15 teachers to seat. • The canteen has a delicious menu of different food items. • For cultural activities, there is an auditorium in the college with more than 600 sitting capacity. The stage of the auditorium is big enough to perform drama, group dance and other cultural programmes. • The college has separate common room facilities for boys and girls with washrooms. • Facilities for various light indoor games, like, Carom, Chess, Chinese checker, etc. are available in boys' and girls' common rooms. 	
8	Computer/Language labs (No. of labs & working systems)	<ul style="list-style-type: none"> • Currently 81 numbers of active computers are installed for various activities of the college including one in each department • College is currently availing Railway Internet and Wi-fi connectivity inside the campus. • College prepares an annual budget for IT infrastructure • College has definite system for maintaining and utilizing of different physical, academic and support facilities. 	
9	Special facilities for Persons with Disability (PWD)	<ul style="list-style-type: none"> • College has provided ramp facility for Persons with Disability (PWD). • Students having blindness are provided with teaching materials in the form of audio-visual aids. 	
10	Girls Common room facilities	The college has Girls Common Room facility.	

		<ul style="list-style-type: none"> • There are adequate number of chairs for girls to sit in the common room which can accommodate more than 50 girls. • There are eight (8) washrooms in the girls' common room. • Facilities for various light indoor games, like, Carom, Chess, Chinese checker, etc. are available in the girls' common room. • There are two (2) dressing mirrors in the girls' common room. 	
11	Hostels	The college has hostel facility for female students with the capacity of 32 seats.	
12	Sport facilities etc./Gym etc	<ul style="list-style-type: none"> • Well set-up gymnasium for health and wellness. • The gym is equipped with a 6 station multi gym along with other exercise equipments like Dual Twister, Multifunctional Bench, Manual Roller Jogger, Dumb bells, Squat Rack, Push up Stand, Weight Plates of different weights, etc. • There is a well-maintained playground in the college which facilitate various outdoor sports, athletics events, etc. • The measurement of the playground is 127mX55m. • In the north- western corner of the playground, there is a multipurpose synthetic Volleyball court with two (2) numbers of Badminton Courts. <p>Two table tennis boards, five carrom boards, sports equipment for Cricket and other outdoor games, athletics, etc. are available in the institution</p>	

5. Students Support and Progression

Item		Remarks by Assessors	
1	Role of Students' Union/Sports events conducted during the session	<ul style="list-style-type: none"> Students' Union actively engages with the various administrative activities of the college through participating in different committees of academic and administrative concerns like RUSA, UGC Planning and College Development Committee, Nature Club, Students Grievance Redressal Cell, Gender Sensitization Committee etc. The Union, along with teachers' representatives organizes the college week. Moreover, they also actively participate in the organization of International Yoga Day, Sports Day, Non-violence Day, Teachers Day, and World AIDS Day. 	
2	Students engagements and significant achievements in games & Sports	<ul style="list-style-type: none"> Students actively participate in various sports competitions at national and international levels. In 2018, Philiman Manki (SID # 7011) bagged the third position in the 45 kg women's Kumite competition, 1st International Karate Championship, Organized by JKF Goju-Kai/Takuji Kenbukan Karate Nepal Association, from 24-26th May 2018, Nepal. The students of the college also got medals in a sports competition conducted by Dibrugarh University. 	
3	Capacity building and skills enhancement initiatives taken by the College	The college has organized skill enhancement courses for the overall benefit of the students. In 2022, The Department of English organized "Communicative skill in English and Soft skill Development" for the students of degree 6 th -semester arts and sciences.	
4	Career guidance Cell activities	The career guidance cell actively engages with the students to provide relevant information to students so that students can take an informed decisions regarding their careers. In this context, the career counselling cell organizes various programs when experts are invited to deliver a	

		talk before students. In the last five years, Seven programs have been organized by the cell for the larger benefit of the students.	
5	Record of contributions by Alumni Association	Departments keep records of their own Alumni Contributions.	
6	College has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases record/Grievance Redressal Cell	<p>Online submission of students' grievances is carried out. Analysis of the same and action is taken in time.</p> <ul style="list-style-type: none"> • Provision for Grievance Redressal is available in both online and offline modes. • The Grievance Redressal Committee takes account of the grievances once in a month and discusses the same with the Principal. • Immediate and appropriate action is taken accordingly. 	
7	Record of Anti-ragging cell	<ul style="list-style-type: none"> • Records of Anti -ragging cell has been well maintained every year. • Anti-ragging and Gender Sensitization committee are highly functional in working for student welfare. 	
8	Drinking water facility	Pure drinking water is provided in a separate lounge and drinking water is available on the campus.	
9	Healthcare facility	The college has the provision for urgent medical attention such as first aid facilities, a wheel chair, a bed with saline stand.	
10	Records of students progressing to higher education/Placement	197 Students of the college enrolled in various courses conducted by various universities in the country in the last five years. In the last five years, 5.01% students enrolled in the college opted for higher studies in various universities. Moreover, 2.64% students of the college are employed by various government and non-governmental agencies.	
11	Records of Students benefited by scholarships	<ul style="list-style-type: none"> • State government scholarships for ST/SC/OBC students, Minority Students, and students of economically backward classes are 	

	and freeships provided by the Government	being regularly availed by the students. Moreover, the college also offers scholarships from Student Aid Fund. In the last five years, 149 students availed of scholarships from various scholarship schemes financed by State and central governments and other non-government bodies.	
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6. Governance, Leadership and Management:

Item			Remarks by Assessors
1	To realise the Institutional vision and Mission by the administration	<ul style="list-style-type: none"> • Development of more ICT based classrooms • Extensive use of online teaching and learning resources like e-journals, e-pathshala etc. • Initiation for PG courses under Dibrugarh University • Opening vocational courses and training programs • Encouraging MoUs with premier institutions, • Promoting publication of indexed research journals, conducting more national and international conferences. • Tying up with various NGOs concentrating on different pressing issues of the time. • Making the Alumni Community more active and participatory in nature. 	
2	Distribution of works among the academic/administrative staffs	<ul style="list-style-type: none"> • The college ensures that each and every teacher participates in different decision-making bodies and thus contributes to the over-all growth of the college. • The senior-most teacher is selected as the Vice Principal of the college. The selection of next two senior-most faculties as two 	

		<p>academic Vice Principals for both the streams reflects the active participation of teachers in administration.</p> <ul style="list-style-type: none"> • All the departments are run by the unified work among the faculty members who are guided by the respective HoDs. Teachers can participate in decision-making process through the Teachers' Unit of the college, Staff Meetings and by representing the teaching staff in the Governing Body. • Moreover, the various cells and committees of the college. ensure the active participation of all the teachers as conveners and members. • Again, teachers are deeply involved in extra-curricular activities by discharging duties as the Teachers-in-charge in the Student Union of the college. They also take charge as Care-taker Officers of NSS and NCC of the college. 	
3	Faculty Development Program initiatives	<ul style="list-style-type: none"> • Two Faculty Development Programs held in the years 2019 and 2021 <ul style="list-style-type: none"> ✓ On "Use of ICT Tools for Classroom Teaching" from 22-27 April, 2019 ✓ On "Trends in Teaching Learning, Institutional Building and Innovation at Higher Education Institution" from 22-27 June, 2021. 	
4	Staff Welfare Initiatives	<p>Welfare measures for teaching and non-teaching staff include a Common Recreation Room, sports facility, Gymnasium, a Day-care centre and the Teachers' Unit Thrift and Credit Society etc.</p> <ul style="list-style-type: none"> • The College has an established Thrift and Credit Society registered under Assam Cooperative Society Act. The society currently has 54 members from teaching and non-teaching staff. 	

		<ul style="list-style-type: none"> The Society Awards Rs. 5000 annually each to the Best Arts and Science Graduate of the college. 	
5	Financial management and Audit of finances	<ul style="list-style-type: none"> The chief sources of funds and resources of the college is from Student Admission, RUSA, UGC and State Government. Funds and resources are mobilized and utilized in different headings— infrastructure and construction, maintenance, contingency etc. The college administration maintains a transparent system for internal and external audits. At the end of each financial year, internal audit is done with verification of receipts, vouchers, ledgers etc. and the external audit is accomplished by the authorized body of the government. 	
6	Resource Mobilization	<p>All the funds, expenditure and utilization are duly audited and placed before the GB for approval at the end of each financial year.</p> <ul style="list-style-type: none"> Currently the college is running a vermicompost plant as an internal resource generation. Photocopy machines installed in the library is another way of resource generation. The College Canteen is another resource generation way. 	
7	Quality assurance initiatives of the College/Functioning of IQAC/Committees in (Minutes of the meetings)/participation in NIRF etc.	<p>IQAC of the college takes quality assurance initiatives such as regular meeting of IQAC, collects and analyze Students' feedback and uses it for the improvements in administration, teaching-learning etc.</p>	
8	Implementation of e-governance in areas of operation	<ul style="list-style-type: none"> E-governance is partially introduced in the college in the fields of administration, student admission and support, registration, finance, examination, submission of salary bills etc. 	

		<ul style="list-style-type: none"> For the purchase of any item to be used for infrastructure, E-tender is notified as per government guidelines. Payments for work order is done through PFMS. 	
9	Professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years	<p>Total 12 numbers</p> <p>2017-18:</p> <ul style="list-style-type: none"> Workshop on Fabric Painting, 19/09/2018. Number of Participants: 70. Sponsored by college. One -Day Workshop on Competence Building for Non-teaching Staff. 26/03/2018. Participants: 21. Sponsored by College. <p>2018-19</p> <ul style="list-style-type: none"> FDP on Use of ICT in Classroom Teaching. From 22nd to 27th April, 2019. Participants: 58. Sponsored by EICT Academy. Workshop on Disaster Management. From 11th to 17th March, 2019. Participants: 60. Sponsored by College. Workshop on Integrated Farming. From 9th November, 2019. Participants: 25. Sponsored by College. <p>2019-20</p> <ul style="list-style-type: none"> Workshop on Demeanour of Geography Study. On 30/6/2020. Participants: 46 <p>2020-21</p> <ul style="list-style-type: none"> Training Program for Small Tea Growers. On 19/02/2021. Participants: 99. Sponsored by College. FDP on Trends in Teaching, Learning, Institution Building and Innovations in HEIS. From 22nd to 27th June, 2021. Two-day Training on Blouse Making. On 4th and 5th March, 2022. Participants: 35. Sponsored by College. <p>2021-22</p> <ul style="list-style-type: none"> Workshop on Bamboo and its Utilization. On 28/09/21. Participants: 94. Sponsored by College. 	

		<ul style="list-style-type: none"> • Workshop on Volleyball. From 9th Nov. to 23rd Nov. 2021. Participants: 104. Sponsored by College. • Workshop on Self-Defence Awareness. On 21st Dec. 2021. Participants: 58 	
10	Number of FDPs participated by Teachers (Online/offline)	<p>Total 181 numbers</p> <p>2017-18: 7</p> <p>2018-19: 48</p> <p>2019-20: 22</p> <p>2020-21: 55</p> <p>2021-22: 49</p>	
11	IQAC	<ul style="list-style-type: none"> • The IQAC of the college has contributed significantly for institutionalizing the quality assurance strategies and processes by implementing a number of practices. • The college's review committee comprising the Principal as Chairperson, the Coordinator of IQAC as the Convener, the two academic Vice-principals and the HoDs conducts a yearly meeting to discuss the subjects such as the use of the ICT tools, completion of syllabus, sessional examinations, assignments, seminars, group discussions, educational tours and other activities. • IQAC of the college takes quality assurance initiatives such as regular meeting of IQAC, collects and analyze Students' feedback and uses it for the improvements in administration, teaching-learning etc. 	

7. Institutional Values and Best Practices:

	Item		Remarks by Assessors
1	Measures taken for gender equity in the college	<ul style="list-style-type: none"> • The institute promotes gender equity and make effort towards gender sensitization. 	

		<ul style="list-style-type: none"> • Different events have been organized to ensure gender equity and sensitization. Committee for Gender Sensitization Convener: Dr. Bisakha Devi Das Members: Mr. Budhin Dutta Dr. Mrinali Kagyung Mr. Kaushik Dutta President, Students' Union Warden, Girls' Hostel 	
2	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	<ul style="list-style-type: none"> • College responds to the socio-cultural, linguistic and communal diversity of the students and teachers by creating an atmosphere of unity and harmony through observation of specific Day of national, international, regional, cultural and social importance and thereby promoting human values and responsibilities. 	
3	Best/innovative practices undertaken by the institution	<ul style="list-style-type: none"> • Improvement of Teaching-learning methods. • Maintenance of Green eco-friendly campus 	
4	Management of the following types of degradable and non-degradable waste: Solid waste management Liquid waste management Biomedical waste management E-waste management	<p>The College has adopted following practices/service utilized for waste disposal</p> <ul style="list-style-type: none"> • One quality compost unit has been established in the College campus to utilize diverse types solid wastes that regularly generated in the campus. • Placing dry and wet dustbins in different locations of the College and then taken away for proper disposal. 	

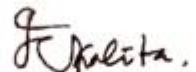

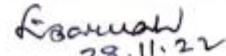
		<ul style="list-style-type: none"> • Assistance of Municipal bodies for transportation of solid wastes from College campus. • To reduce non-biodegradable wastes, plastic cups, plates, disposable bottles, etc. are replaced by paper made items. • Wastes generated on the day of celebration are collected by NCC & NSS Volunteers and kept in dustbin for collection. • The College has installed sanitary pad dispensers (incinerator) in the girls' washroom. • Waste water generated from the sanitary blocks, basins etc. are disposed of through proper drainage system. • The electronic wastes like obsolete computer, Laptops, monitors, compact discs, printers, scanners, calculators etc. are repaired and reused and those irreparable are sold out. • The college has installed solar street light in the campus to reduce waste from bulbs, tubes etc. 	
5	Water conservation facilities available in the Institution	<ul style="list-style-type: none"> • A well-maintained water pond inside the campus. • One rain water harvesting unit is installed in the campus, the water of which is regularly being used for irrigation, gardening etc. 	
6	Green campus initiatives Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives: • Green audit • Energy audit • Environment audit	<ul style="list-style-type: none"> • College's green campus initiatives include restriction on entry of automobiles from a specific point, pedestrian-friendly pathways, ban on the use of plastic, landscaping with trees and plants etc. • Solar energy and use of LED bulbs are two initiatives of the college for energy conservation. • College has completed Green Audit. • College has a disabled-friendly, barrier-free environment. 	
7	The Institution has a prescribed code of conduct	College has prescribed Code of Conduct for the students and teachers. The same is displayed on the college's website.	

	for students, teachers, administrators and other staffs		
8	Institutional Distinctiveness	<p>College has prioritized the utilization of ICT tools in the college and thus to affect a pedagogical shift from traditional to modern methods.</p> <p>To make teaching and learning more effective and forceful, the institution has prioritized the utilization of ICT tools in the college and thus to affect a pedagogical shift from traditional to modern methods. Besides installing ICT in 12 classrooms in the college, a week-long workshop on the use of ICT tools was organized by the institution in association with EICT academy, IIT Guwahati to enable the teachers to be technically literate and thus to make a strong foundation for updated and sophisticated methods of teaching. Moreover, teachers are encouraged to participate in other such training and workshops on the use of ICT tools to get acquainted with the latest development in modern methods of teaching. This initiative has impacted greatly during the pandemic time in two sessions of nation-wide lockdown when the administration prepares a specific routine for online classes in Google platform and thus to continue teaching-learning, examination, evaluation etc.</p>	

Academic and Administrative Audit Report (20217-2022),

N.N.Saikia College, Titabar-785630

The Report prepared is the result of the inspection of the facts and documents as regards the total academia and the administrative governance of N N Saikia College, Assam. The Committee examines and cross verifies the records and documents that are prepared by the college in strict adherence to the terms of reference (TOR) given by the Academic and Administrative Audit Committee. Upon thoroughgoing checks and vetting, the Committee endorses/ records few observations, recommendations, Felt-needs and anticipatory needs, which are given in the Fact-sheet. It is to be noted that the records presented by the college authority bears testimony of the facts. The Committee also testifies what are presented in the College.

1	<p>Prof. Jogen Ch Kalita</p>  <p>(Dr. Jogen C. Kalita). Professor & Head</p> <p>Dept of Zoology, Gauhati University & Member of NAAC Monitoring Committee, Govt. of Assam</p> <p>Member, Academic & Administrative Audit Committee</p>
2	<p>Dr. Jayanta Gogoi Principal, JDSG College, Bokakhat Member, Academic & Administrative Audit Committee</p>  <p>Principal & Secretary J. D. S. G. College Bokakhat</p>
3	<p>Dr. Litoal Baruah Principal, Nanda Nath Saikia College, Titabar</p>  <p>Principal N.N.Saikia College Titabar</p>