



নন্দনাথ শইকীয়া মহাবিদ্যালয়
NANDANATH SAIKIA COLLEGE

Affiliated to Dibrugarh University

DEPARTMENT OF ENGLISH

Add on course on

“Communicative Skill in English and Soft Skill Development”

Syllabus

Academic year: 2022-23

Name of the programme: Communicative Skill in English and Soft Skill Development

Type of the programme: Certificate Course

Course Code: CSESSD

Course duration: 30 hours

List of students enrolled with the class roll numbers:

1. Sumitra Mazumdar (20)
2. Jushna Gogoi (70)
3. Lucky Chutia (55)
4. Ankita Das (15)
5. Nomita Thapa (304)
6. Shabana Yashmin (67)
7. Deboraj Baruati (23)
8. Sasankajyoti Das (91)
9. Sumit Rajak (278)
10. Manash Hajowal (176)
11. Kushal Tulsiary (297)
12. Pulok Jyoti Gogoi (155)
13. Sharfaraaz Hussain (41)
14. Vishakha Das (1)
15. Debashree Gogoi (31)
16. Basanta Chutia (5)

Curriculum: Communicative Skill in English and Soft Skill Development

C 1) Unit 1. How to learn English

1.1 Communication in English

1.2 Thinking in English

Unit 2. Difference styles of Speaking English

2.1 Formal

2.2 Informal

Unit 3. Grammar

3.1 Articles

3.2 Tense

3.3 Preposition

3.4 Word-Formation

Course 2 Unit 1. Vocabulary

1.1 Process of learning new words

1.2 Meaning relationship

1.2.1 Synonyms

1.2.2 Antonyms

1.2.3 Polysemy

1.3 Idioms & Phrasal Verbs

Unit 2 Pronunciation

2.1 The concept of neutral accent

2.2 Production of speech sound

2.3 Vowel and consonant sounds

2.4 Word stress & intonation

Course 3 Unit 1 Learning Skills

1.1 Listening

1.2 Speaking

1.3 Reading

1.4 Writing

Unit 2 Non-Verbal Communication

2.1 Posture

2.2 Gestures

2.3 Facial Expressions

2.4 Eye to eye contact

2.5 Personal appearance

Assessment Procedure:

1. Personal Interview
2. Group Discussion
3. Debate
4. Mock Test

Report of the Programme:

The outcome of the course is to imbibe quality enhancing skill in Spoken English. As observed, the students usually lack the confidence to communicate in English, as majority of the students enrolled in our college come from vernacular medium schools. Hence, the course will not only hone the speaking skills, but also help to develop confidence to speak in English. The curriculum of the course has been designed in a manner which will be beneficial for a wholesome development towards generating a batch of confident and job-ready people. The students undergo continuous assessment modules like group discussions and art of public speaking. The immediate objective of the course is to prepare a ground work for higher studies and job interviews.

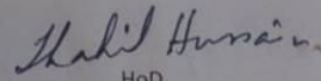
Reference books & Online Materials:

1. Balasubramanian. T. (2010) *A Textbook of English Phonetics for Indian Students*. Macmillan Publishers India Limited. Chennai.
2. Bennie, Michael. (2010) *A Guide to Good Business Communication*. Viva Books Pvt. Ltd. New Delhi.
3. Davenport. Mike, Hannahs, S.J. (2011) *Introducing Phonetics & Phonology*. Viva Books Pvt. Ltd. New Delhi.
4. Thakur. D. (2011) *The Phonetics & Phonology of English*. Bharti Bhawan. New Delhi.
5. Greenbaum. Sidney. (2012) *Oxford English Grammar*. Oxford University Press. New Delhi.

NOTICE

25.04.2022

This is to inform the students of Sixth semester that the Department of English will conduct a short-term course on "Spoken English and Communicative Skills Development" from 2nd May 2022. Therefore, interested candidates are requested to collect **admission form** on or before 29th April 2022 from the concerned department. Total number of enrolment is 30 and the admission will be on first come first serve.



HoD

Department of English
N. N. Saikia Collge, Titabar

Head of the Department
- Department of English
N.N. Saikia College, Titabar

Time Schedule for the certificate course on “Spoken English and Communicative Skill Development”:

Date	Time (2 to 4 pm)
10/05/2022	Theory (GG)
11/05/2022	Theory (SH)
12/05/2022	Theory (KS)
18/05/2022	Theory (SH)
19/05/2022	Theory (KD)
20/05/2022	Theory (GG)
21/05/2022	Practical (KS)
24/05/2022	Practical (KD)
25/05/2022	Practical (SH)
26/05/2022	Practical (KS)
27/05/2022	Practical (GG)
28/05/2022	Theory (SH)
06/06/2022	Theory (KD)
07/06/2022	Theory (KS)
08/06/2022	Practical (SH)
13/06/2022	Viva Test (SH,GG)
14/06/2022	Viva Test (KS,KD)

NOTICE

It is hereby informed to all the Students taking the "Communicative Skill in English and Soft Skills Development" that the final viva will be held according to the following Schedule.

<u>Date</u>	<u>Time</u>
13/06/2022	2pm - 4pm
14/06/2022	2pm - 4pm

Shahid Hussain

HOD

Department of English
N. N. Sainia College
Titabar

Head of the Department
Department of English
N.N. Sainia College, Titabar

Format of the certificate issued to the students:



